



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, JANUARY 29, 2013
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

1. Opening Prayers – Trustee Charbonneau -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meetings
 - 5.1 December 18, 2012 A5.1
 - 5.2 December 28, 2012 A5.2
 - 5.3 January 14, 2013 A5.3

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program C1
St. Alexander Catholic Elementary School
2. Unapproved Minutes of the Committee of the Whole Meeting of January 15, 2013 C2
3. Approved Minutes of the Special Education Advisory Committee (SEAC) C3
Meeting of December 5, 2012
4. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) C4
Meeting of November 8, 2012
5. Mid-Year Progress Review of the Niagara Catholic System Priorities 2012-2013 C5
6. School Capacities, Enrolment Trends, Attendance Area Boundaries C6
and Building Utilization 2013 – Phase One Report
7. Extended Overnight Field Trip, Excursion and Exchange C7
8. Financial Reports
 - 8.1 Monthly Banking Transactions for the Month of December 2012 C8.1
 - 8.2 Statement of Revenue and Expenditures as at December 31, 2012 C8.2

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence -
2. Report on Trustee Conferences Attended
 - 2.1 OCSTA Labour Relations Seminar
 - 2.2 OCSTA Catholic Trustees' Professional Development Seminar

- 3. General Discussion to Plan for Future Action -
- 4. Trustee Information
 - 4.1 Spotlight on Niagara Catholic – January 15, 2013 D4.1
 - 4.2 Calendar of Events – February 2013 D4.2
 - 4.3 BEC Annual Partners Breakfast – February 8, 2013 -
- 5. Open Question Period
(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: MINUTES OF THE BOARD MEETING OF
DECEMBER 18, 2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 18, 2012, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, DECEMBER 18, 2012

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 18, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Chairperson Burtnik noted that Trustee Charbonneau asked to be excused.

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board excuse Trustee Charbonneau from attending the Board Meeting of December 18, 2012.

CARRIED

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau			✓
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Vincent Atallah	✓		
Michael Blair	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 18, 2012, as presented.

CARRIED

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee O'Leary with Item F8.1of the In Camera Agenda. This Trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

5. **Approval of Minutes of the Board Meetings**

5.1 **November 27, 2012**

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 27, 2012, as presented.

CARRIED

5.2 **December 4, 2012**

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the Annual Organizational Meeting of the Board of December 4, 2012, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. **OFSAA Medalists 2012**

Mike Sheahan, Physical Education Consultant, introduced the Principals from Notre Dame College School, St. Francis Catholic Secondary School and Lakeshore Catholic High School.

• **Notre Dame College School Golf Team**

Ralph DeFazio, Principal of Notre Dame College School, welcomed teacher-coach Tim Michalak who presented information on the OFSAA Gold Medalists - Notre Dame Golf Team and introduced the team members.

- **Saint Francis Catholic Secondary School Senior Ladies Basketball Team**

Principal Griepsma introduced teacher-coach O’Leary who presented background information on the St. Francis Secondary School Senior Ladies Basketball Team’s accomplishment of winning Gold at OFSAA.

- **Lakeshore Catholic High School Senior Football Team**

Principal Di Lorenzo welcomed teacher-coach Bernie Tessier who presented background information on Lakeshore Catholic’s Senior Football Team’s accomplishment of winning Gold at OFSAA.

Chairperson Burtnik praised all of the student athletes and coaches for their accomplishments. The Chairperson with the assistance of fellow Trustees presented the student athletes with Niagara Catholic “Excellence in Athletics” pins.

2. **Christmas Cards 2012**

Mark Lefebvre, Superintendent of Education, presented the report on Christmas Cards 2012. He indicated that schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2012 Niagara Catholic Christmas Cards.

Chairperson Burtnik and Director Crocco welcomed the students whose artwork was chosen to represent the Niagara Catholic District School Board. The students were presented with a plaqued picture of their artwork which was shared with the Niagara Catholic community.

C. COMMITTEE AND STAFF REPORTS

1. **School Excellence Program – Canadian Martyrs Catholic Elementary School**

Director Crocco provided background information on the monthly School Excellence Program. Mario Ciccarelli, Superintendent of Education introduced Al Creelman, Principal of Canadian Martyrs Catholic Elementary School.

Principal Creelman, with the assistance of students and staff, showcased Canadian Martyrs as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Creelman, the staff and students for their presentation and performance.

2. **Unapproved Minutes of the Committee of the Whole Meeting of December 4, 2012 and Consideration of Recommendations**

Moved by Trustee MacNeil
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of December 4, 2012, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of December 4, 2012:

2.1 Approval of Policies

2.1.1 Niagara Catholic Education Award of Distinction Policy (#100.7)

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (#100.7), as presented.

CARRIED

2.1.2 Student Parenting Policy (#302.5)

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Student Parenting Policy (#302.5), as presented.

CARRIED

2.1.3 Accessibility Standards Policy (new) (Interim)

Moved by Trustee Burkholder

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Accessibility Standards Policy (new) (Interim), as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of November 7, 2012

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 7, 2012, as presented for information.

CARRIED

4. Trustee Honorarium for the Year from December 1, 2012 to November 30, 2013

John Crocco, Director of Education, presented the report on Trustee Honorarium for the Year from December 1, 2012 to November 30, 2013.

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Trustee Honorarium for the year period from December 1, 2012 to November 30, 2013, as noted in Appendix A, as follows:

\$16,828 for the Chairperson of the Board (last year - \$16,900)

\$13,777 for the Vice-Chairperson of the Board (last year - \$13,842)

\$10,725 for the Other Trustees (last year - \$10,784)

CARRIED

5. **Extended Overnight Field Trip, Excursion and Exchange Committee Approvals**

Superintendent Lefebvre presented the information report from the Extended Overnight Field Trip, Excursion and Exchange Approval Committee.

6. **Catholic Leadership: Superintendent of Business and Financial Services Pool 2013**

Director Crocco presented the report on the selection of candidates for the Superintendent of Business and Financial Services Pool 2013, which is required to meet potential future needs of the Board.

7. **Director's Annual Report 2012**

On behalf of Senior Administrative Council, Director Crocco presented the Information Report on the Director's Annual Report 2012 and a copy of the Annual Report for 2012. He informed Trustees that the report to the Board outlines the Education Act requirements of the Annual Report and that of the Minister of Education regarding annual reports from all School Boards in Ontario.

Director Crocco thanked Senior Administrative Council for their submissions and Jennifer Brailey, Manager of Corporate Services & Communications, and the Print Shop staff for the newly designed layout and printing of the Director's Annual Report 2012.

8. **Revised Board Budget 2012-2013**

Director Crocco presented the Revised Budget Estimates for the Year 2012-2013 for the consideration of the Board, which will be "deemed to be balanced" with a transfer from the Reserves in the amount of \$1,899,540, which is 1% of the total Revised Budget Revenue of the Board.

Director Crocco noted that the 2012-2013 Revised Budget was prepared in accordance with the Board Approved Strategic Directions and Priority Indicators 2012-2013 approved by the Board in June 2012, in addition to being in compliance with the guidelines and regulations issued by the Ministry of Education, with the exception of the Board Administration Envelope, which is overspent by a total of \$715,888. He also noted that the Board may be required to submit to the Ministry of Education a plan, which will eliminate the above-mentioned Board Administration over-expenditure.

The Revised Budget Estimates for the year 2012-2013 will be submitted to the Ministry of Education by the December 18, 2012 deadline.

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Report on the Revised Budget for the year 2012-2013, as presented.

CARRIED

9. **Financial Reports**

9.1 **Monthly Banking Transactions**

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of November 2012, as presented for information.

CARRIED

9.2 Statement of Revenue & Expenditures

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at November 30, 2012, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Director Crocco presented the following correspondence:

1.1 OCSTA Catholic Education Week 2013

1.2 St. Clair Catholic DSB Letter to Minister Broten re Memorandum of Understanding

1.3 Minister of Education Broten – Amalgamation

1.4 Minister of Education Broten – 34 Credits

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

Nil Report

4. Trustee Information

4.1 Spotlight on Niagara Catholic – December 4, 2012

Director Crocco presented the Spotlight on Niagara Catholic – December 4, 2012 issue for Trustees' information.

4.2 Calendar of Events – January 2013

Director Crocco presented the Calendar of Events – January 2013 for Trustees' information

4.3 Christmas Break – December 22, 2012 – January 6, 2013

Director Crocco informed Trustees that all schools along with the Catholic Education Centre will be closed from December 22, 2012 to January 6, 2013 inclusive.

4.4 Niagara Catholic Baby Celebration – January 16, 2013

Director Crocco informed Trustees of the Niagara Catholic Baby Celebration being held at the Catholic Education Centre on January 16, 2013. All Board employees who had a baby during 2012 and are on maternity leave have been invited to the Catholic Education Centre for a get together to reconnect with colleagues. All Trustees were invited to attend.

4.5 Letter to Students and Parents from Niagara Catholic and Bishop Bergie re System Update

Director Crocco presented Trustees with a copy of a letter being sent to all students and parents from Bishop Bergie, Chairperson Burtnik and himself which included information of recent and future events in Niagara Catholic.

4.6 BEC - 2013 Annual Partners Breakfast - February 8, 2013 - 7:30 - 10:00 a.m.

Director Crocco presented information on the BEC - 2013 Annual Partners Breakfast – being held February 8, 2013 from 7:30 to 10:00 a.m.

Trustees were asked to confirm their attendance with Sherry Morena no later than Friday, January 18th 2013.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Sicoli

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:10 p.m. and reconvened at 9:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Rhianon Burkholder

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 14, 2012.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 27, 2012, as presented.

CARRIED (Item F1)

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of December 4, 2012, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 27, 2012, as presented.

CARRIED (Item F4)

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of December 4, 2012, as presented.

CARRIED (Item F5)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

THAT the December 18, 2012 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:40 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held December 18th, 2012.

Approved on the 29th day of January 2013.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: MINUTES OF THE SPECIAL BOARD MEETING OF
DECEMBER 28, 2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of December 28, 2012, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE SPECIAL BOARD MEETING

FRIDAY, DECEMBER 28, 2012

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Friday, December 28, 2012 at 3:30 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 3:35 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chairperson Burtnik.

2. Roll Call

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board excuse Trustees Fera and Sicoli from attending the Special Board Meeting of December 28, 2012.

CARRIED

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg		✓		
Ted O'Leary	✓			
Dino Sicoli				✓

The following staff were in attendance:

John Crocco, Director of Education; **Lee Ann Forsyth-Sells** and **Mark Lefebvre**,
Superintendents of Education

3. Approval of the Agenda

Moved by Trustee Charbonneau
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of November 28, 2012, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee O'Leary with Item C1.2 of the In Camera Agenda. This Trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

B. COMMITTEE AND STAFF REPORTS

Nil

C. BUSINESS IN CAMERA

Moved by Trustee O'Leary
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 3:40 p.m. and reconvened at 5:10 p.m.

D. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of December 28, 2012.

CARRIED

Moved by Trustee O'Leary
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Collective Agreement between the Niagara Catholic District School Board and the Elementary Teachers of Ontario English Catholic Teachers' Association (OECTA) Niagara Unit, as presented.

CARRIED

Moved by Trustee Burkholder
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Collective Agreement between the Niagara Catholic District School Board and the Secondary Teachers of Ontario English Catholic Teachers' Association (OECTA) Niagara Unit, as presented.

CARRIED

Moved by Trustee O'Leary
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Collective Agreement between the Niagara Catholic District School Board and the Occasional Teachers of Ontario English Catholic Teachers' Association (OECTA) Niagara Unit, as presented.

CARRIED

Moved by Trustee MacNeil
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve that the Board submits the letter which provides the agreed upon items with CUPE Local 1317 to the Minister of Education by December 31st, 2012.

CARRIED

E. MOMENT OF SILENT REFLECTION FOR LIFE

F. ADJOURNMENT

Moved by Trustee Nieuwesteeg
Seconded by Trustee O'Leary

THAT the December 28, 2012 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 5:10 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on December 28th, 2012.

Approved on the 29th day of January 2013.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: MINUTES OF THE SPECIAL BOARD MEETING OF
JANUARY 14, 2013**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of January 14, 2013, as presented.



MINUTES OF THE SPECIAL BOARD MEETING

MONDAY, JANUARY 14, 2013

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Monday, January 14, 2013 at 9:00 a.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 9:05 a.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil.

2. Roll Call

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board excuse Trustee Fera from attending the Special Board Meeting of January 14, 2013.

CARRIED

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera				✓
Fr. Paul MacNeil		✓		
Ed Nieuwesteeg		✓		
Ted O'Leary	✓			
Dino Sicoli	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Sherry Morena**, Recording Secretary/
Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of January 14, 2013, as presented.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

B. COMMITTEE AND STAFF REPORTS

C. BUSINESS IN CAMERA

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 9:08 a.m. reconvened at 9:15 a.m.

D. REPORT ON THE IN CAMERA SESSION

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Special Board Meeting of the January 14, 2013.

CARRIED

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item C1 of the In Camera Agenda of the Special Board Meeting of January 14, 2013.

CARRIED (Item C1)

E. MOMENT OF SILENT REFLECTION FOR LIFE

F. ADJOURNMENT

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the January 14, 2013 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:15 a.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on January 14th, 2013.

Approved on the 29th day of January 2013.

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: SCHOOL EXCELLENCE PROGRAM
ST. ALEXANDER CATHOLIC ELEMENTARY SCHOOL**

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: January 29, 2013



**REPORT TO THE BOARD MEETING
JANUARY 29, 2013**

**SCHOOL EXCELLENCE PROGRAM
ST. ALEXANDER CATHOLIC ELEMENTARY SCHOOL**

26 Highway #20
Fonthill, Ontario
Ph: 905.892.3841
Fx: 905.892.0284
st.alexander@ncdsb.com

Grades
JK – 8

Enrolment
454 as of September 2012

Principal
Irene Ricci

Vice-Principal
Angela Villella

Superintendent
Lee Ann Forsyth-Sells

**Catholic School
Council Chair**
Margaret Battista

Parish
St. Alexander



St. Alexander Catholic Elementary's four-room school opened on September 2, 1958 with 85 students. In 1959 a two-room addition was built. Then, in 1961 the gym was added and 4 more classrooms. In September 1991 a major renovation was completed to accommodate the student population of 400. Since the addition, we have added three portables due to the enrolment of 503 students. Land was transferred between the church and school to allow for the construction of our new Church, which is open to the school and Fonthill community.

The community of St. Alexander Catholic School is active and committed to quality education. All our stakeholders share values that are consistent with our gospel beliefs and use our Catholic School Identity guidelines and Student Creed to reinforce our call to Catholic Education. The St. Alexander Catholic community is active, vibrant and recognizes the uniqueness of each and every learner. We are committed to the Professional Catholic Learning Community and it's invitational Learning environment.

We create a Christ-Centered environment within which people will grow and learning will flourish. - School Mission Statement

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: January 29, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF JANUARY 15, 2013**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Minutes of January 15, 2013, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JANUARY 15, 2013

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, January 15, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustees Fera and Sicoli and Student Trustee Atallah asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
Student Trustees				
Vincent Atallah				✓
Michael Blair	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of January 15, 2013, as presented.

CARRIED

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C4.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

A Disclosure of Interest was declared by Trustee O'Leary with Item F4.1 of the In Camera Agenda. This Trustee has family members who are employees of the Board. Trustee O'Leary left the meeting during discussion of this item.

5. **Minutes of the Committee of the Whole Meeting of December 4, 2012**

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 4, 2012, as presented.

CARRIED

B. PRESENTATIONS

1. **Norah Morgan Memorial Award**

Mark Lefebvre, Superintendent of Education, welcomed Debra McLauchlan, Chair of the Carousel Players Board of Directors who presented background information on the Norah Morgan Memorial Award.

Ms. McLauchlan presented the 2013 Award to Paul Lukacs, teacher at St. Philomena Catholic Elementary School, for his efforts in promoting and integrating music, drama, art and dance into his classroom and at the school.

Mr. Lukacs stated that he is extremely honored to receive the Norah Morgan Memorial Award and thanked the Board for opportunity to offer the Arts program to the students.

Vice-Chairperson Charbonneau thanked Carousel Players for their enthusiastic support and promotion of drama and arts among children.

C. COMMITTEE AND STAFF REPORTS

1. *French Immersion In Niagara Catholic Schools - September 2013*

Superintendent Lefebvre introduced the report on French Immersion in Niagara Catholic Schools - September 2013 and invited FSL Consultant Jayne Evans to present further information on the Program.

Mrs. Evans informed Trustees that based on the data collected through the French Immersion Interest Survey as well as the information gathered during the six (6) community information sessions, Senior Administrative Council has developed proposed French Immersion sites and entry points to begin in September, 2013.

Trustees asked questions of staff and expressed appreciation for the implementation of the French Immersion Program in line with the System Priorities and Strategic Plan.

2. *Access, Engagement and Student Learning Using Digital Textbooks in Niagara Catholic*

Mario Ciccarelli, Superintendent of Education, presented background information on the report on Access, Engagement and Student Learning Using Digital Textbooks in Niagara Catholic. Mark Di Tomasso, e-Learning Consultant, elaborated on the program which focuses on Grades 7 & 8 classrooms using Mathematics and Science Pearson eText as the platform.

Trustees asked questions of staff and discussed the technology involved in e-Learning.

3. *Staff Development Department Professional Development Opportunities - 2013*

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information. The revised Leadership Identification Program (LIP) was highlighted through a visual presentation.

4. *Monthly Updates*

4.1 *Capital Projects Progress Report*

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report.

4.2 *Student Trustees' Update*

Michael Blair, Student Trustee, presented a brief verbal update on the current activities of the Student Senate.

4.3 *Senior Staff Good News Update*

Senior Staff highlights included:

Superintendent Ciccarelli

- The Fatima Falcons Lego (Robotics) Team received the Alliance Award and the First Place Champion's Award at the First Lego League Provincial East Division Tournament. The First Place prize is participation in a tournament at LegoLand California.

Superintendent Baldasaro

- Students at St. James Catholic Elementary School were greeted by a giant statue of a bulldog in front of the school on Monday, January 7th in honor of the school's 50th Anniversary. Students, staff and the St. James Catholic School community are currently planning the school's 50th Anniversary Open House to take place on Saturday, April 27th, 2013.

D. INFORMATION

1. **Trustee Information**

1.1 **Spotlight on Niagara Catholic – December 18, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – December 18, 2012 issue for Trustees' information.

1.2 **Calendar of Events – January 2013**

Director Crocco presented information on the Calendar of Events – January 2013

1.3 **3rd Annual Niagara Catholic Baby Celebration – January 16, 2013**

Director Crocco reminded Trustees that the Niagara Catholic Baby Celebration is being held at the Catholic Education Centre on January 16, 2013. All Board employees who had a baby during 2012 and are on maternity leave have been invited to the Catholic Education Centre for a get together to reconnect with colleagues. All Trustees were invited to attend.

1.4 **OCSTA Professional Development Seminar – January 17–19, 2013**

Director Crocco reminded Trustees that the OCSTA Professional Development Seminar being held January 17–19, 2013 in Toronto.

1.5 **2013 Annual Partners Breakfast - February 8, 2013 - 7:30 - 10:00 a.m.**

Director Crocco presented information on the BEC - 2013 Annual Partners Breakfast – being held February 8, 2013 from 7:30 a.m.

Trustees were asked to confirm their attendance with Sherry Morena no later than Friday, January 18th, 2013.

E. OTHER BUSINESS

1. **General Discussion to Plan for Future Action**

- Trustees were supplied with copies of the 2013 Trustee Committee List. Chairperson Burtnik asked Trustees to review the list and provide feedback prior to the January Board Meeting.
- Director Crocco informed Trustees that the Demographic and School Utilization Report regarding Phase 1 will be presented to the January Board Meeting and that the Phase 2 report will be presented to the Board by April 2013.
- Director Crocco informed Trustees that the Annual Mid-Year System Priority Review Report will be presented to the January Board Meeting as scheduled.

F. BUSINESS IN CAMERA

Moved by Trustee MacNeil

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Board Meeting at 9:00 p.m. and reconvened at 9:20 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee MacNeil

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of January 15, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on December 4, 2012, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on December 4, 2012, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee MacNeil

THAT the January 15, 2013 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:20 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on January 15th, 2013.

Approved on the 12th day of February 2012.

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION
ADVISORY COMMITTEE (SEAC) MEETING OF
DECEMBER 5, 2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of December 5, 2012, as presented for information.



MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, DECEMBER 5, 2012

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, December 5, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Racine.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair Racine.

2. Roll Call

Members	Affiliations	Present	Excused	Absent
Anna Racine	The Tourette Syndrome Association of Ontario	✓		
Kim Rosati	VOICE for Hearing Impaired Children	✓		
Connie Parry	Association for Bright Children	✓		
Kerry Thomas	Community Living-Welland/Pelham	✓		
Sarina Labonte	Community Living-Grimsby, Lincoln & West Lincoln		✓	
Rob Lavorato	Down Syndrome Caring Parents (Niagara)	✓		
Mike Gowan	Autism Ontario	✓		
Jim Wells	John Howard Society of Niagara	✓		
Katie Muirhead	Ontario Brain Injury Association	✓		
Sarah Farrell	Learning Disabilities Association – Niagara	✓		
Bill Helmecki	Pathstone Mental Health	✓		
Trustees				
Father Paul MacNeil		✓		
Rhianon Burkholder		✓		

The following staff were in attendance:

Yolanda Baldasaro, Superintendent of Education; Danny DiLorenzo, Principal, Secondary;
Colleen Atkinson, Coordinator Special Education; Leah Zahorchak, Student Representative;
Tina DiFrancesco, Recording Secretary

3. **Approval of the Agenda**

Moved by Bill Helmeczi
Seconded by Mike Gowan

THAT the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of December 5, 2012.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Approval of Minutes of the Special Education Advisory Committee Meeting of November 7, 2012**

Moved by Rob Lavorato
Seconded by Trustee Burkholder

THAT the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of November 7, 2012, as presented.

CARRIED

B. PRESENTATIONS

1. **Budget Review**

Superintendent Baldasaro presented the 2012-2013 Budget Book to the members for information. A review was provided with specific focus on Special Education. Questions were asked and answered during the presentation.

C. VISIONING

1. **Goals and Vision for 2012/2013**

1.1 **Review and Discussion of New Goals**

A discussion was held regarding the goals and a decision was made to include a Niagara Catholic Parent Involvement Committee (NCPIC) report as a standing item on the SEAC agenda.

A decision was made by the members to approve the goals for 2012-2013.

Approval of the Goals 2012-2013

Moved by Connie Parry
Seconded by Rob Lavorato

THAT the Special Education Advisory Committee approve the Goals for 2012-2013.

CARRIED

D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF NOVEMBER 7, 2012

1. *Learner Advocacy*
2. *Parent Outreach*
3. *Program and Service Recommendations*
4. *Special Education Budget*
5. *Annual Review, Special Education Plan*
6. *Other Related Items*
7. *Policy Review*

7.1 Review from Sub-Committee

Chair Racine reviewed the recommendations put forth by the Sub-Committee regarding the following policies; *Accessibility Standards Policy and Transportation During Inclement Weather Policy*. Suggestions were provided by the members and a decision was made regarding the recommendations that Chair Racine will forward on behalf of the SEAC. Individual responses are also welcome. The deadline to respond is December 21, 2012.

Approval of the recommendations regarding the Accessibility Standards Policy and Transportation During Inclement Weather Policy.

Moved by Rob Lavorato

Seconded by Connie Parry

THAT the Special Education Advisory Committee approve the recommendations regarding the *Accessibility Standards Policy and Transportation During Inclement Weather Policy*

CARRIED

Chair Racine informed the members of the 6 new policies being vetted and various members volunteered to review the policies and provide feedback at the January meeting.

E. AGENCY REPORTS

1. *VOICE for Hearing Impaired Children – Kim Rosati*

- Nil

2. *Down Syndrome Caring Parents (Niagara) – Rob Lavorato*

- The DSCP Christmas party is being held on December 15th at the Hose Brigade Hall in Niagara Falls.

3. *Community Living – Welland/Pelham – Kerry Thomas*

- Michael Jacques, former Notre Dame College student visited four northern Ontario High schools this month along with another *re:Action4Inclusion* youth representative, an international speaker and disability advocate and Community Living Ontario Community Inclusion Coordinator to invite high school students to think about ways they could be more inclusive of everyone. More information can be found at www.communitylivingontario.ca. The conference will be held March 1st – 3rd, 2013
- Information was presented regarding the Community Living *Passport Mentoring Commence '13: Charting a Course for Life after School* conference being held January 23rd and 24th, 2013 at Sheraton Park North Toronto.
- If there are students/educators in the Welland/Pelham Area who are interested in attending Action for Inclusion or Commence 13 the Community Living Board has subsidised in the past and would be willing to do this again.

4. *Association for Bright Children – Connie Parry*

- Nil Report

5. *Community Living – Grimsby, Lincoln and West Lincoln – Sarina Labonte*

- Nil Report

6. *Autism Ontario – Mike Gowan*

- On December 1st the Starlight Soiree event was held at Club Roma.
- The Annual Christmas Shopping event will be happening soon.

7. *The Tourette Syndrome Association of Ontario – Anna Racine*

- Nil Report

8. **John Howard Society of Niagara – Jim Wells**

- The John Howard Society building on 225 East Main Street currently has space available if any agency is interested.

9. **Ontario Brain Injury Association – Katie Muirhead**

- The *OBI Impact Report 2012*, a statistical snapshot of Acquired Brain Injury and its Effects on Survivors and Caregivers was provided to members.

10. **Learning Disabilities Association (Niagara) – Sarah Farrell**

- We just wrapped up our Fall programming and we had a celebration for our program participants last week where the children were presented with certificates and their motivational workstation boards for their hard work and efforts.
- We are now accepting applications for Reading Rocks, Reading Rocks Junior, Let's READ, BEST and STEPS for the Winter session until January 21st. Spots are limited so we encourage families to apply as soon as possible!
- We recently partnered with Denis Morris Catholic Secondary School to offer our STEPS program (social skills and self-advocacy program for teenagers ages 12-17) in the Winter beginning February 13th – April 17th. We are looking forward to this partnership and offering the program at the school!

11. **Pathstone Mental Health – Bill Helmecki**

- Nil Report

F. STAFF REPORTS

1. **Terry Antoniou -Principal, Elementary**

- Nil Report

2. **Danny DiLorenzo – Principal, Secondary**

Lakeshore Catholic High School

- The resource department and Special Education classroom are very busy preparing for the birth of Christ and the Christmas season here at Lakeshore Catholic. In school, we are preparing for our department luncheon on December 14th where we share a meal and enjoy crafts and social time together.
- We continue to assist sports teams with equipment needs and help with the daily student nutrition program. Students in our Special Education class continue to exercise daily in cooperation with our student success program.
- We are looking forward to the Christmas party at St. Francis on December 13th, where students dance and enjoy karaoke.

- Lakeshore Catholic Football Gators continue to celebrate their team manager, Jacob Doan. Jacob is a student with autism and is a huge part of Gator football. His participation with the team is the embodiment of inclusion. Jacob spends every minute with the team through practice, games and travel. Congratulations to Jacob and the entire Golden Horseshoe Championship Gator Football team!

Saint Michael High School

- Our Special Education class students will be traveling to Father Hennepin's Christmas Bazaar on December 7th where they will be buying presents for their families. Our students look forward to this annual event as they can support one of our schools while having an opportunity to bring joy to their family members.
- Our Special Education Class students will also be visiting the McBain Community Center later this month to have cookies and hot chocolate at the Center Court Café. This is always a popular visit for our students to spread some Christmas Cheer.
- On December 20th, families and students of our Special Education Class students will be enjoying our annual Christmas Luncheon which our Teachers, E.As and students prepare.
- Babette Bailey, teacher deaf/hard of hearing is planning on a special workshop for our students and peer helpers allowing our students to utilize their FM systems to access other communication devices such as IPADs and IPODs. We are looking forward to this informative presentation.
- Our Family of Schools ERT meeting is tentatively planned for January 14th to be held at Saint Michael High School. This is a nice opportunity for us to work with our elementary colleagues in ensuring that there is a successful transition for all students.
- Our Grade 8 Curriculum night is being held on December 5th. This is a wonderful opportunity for our new families to learn about opportunities and programs for all of our students.
- Grade 8 transition meetings have recently begun. This ensures that each student will have a smooth and success transition from elementary to high school.

Holy Cross

- November has been a time to remember for the Special Education Class at Holy Cross. After our All Saints Day and All Souls Day activities we began a novel study of War Horse. This gave us time to learn about WW1, Canadian veterans, and present day soldiers to help make November 11th more meaningful for us all. Our students wrote letters and drew pictures for Canadian soldiers stationed in Haiti, Jerusalem and Afghanistan because the characters in War Horse shared how important letters were to them. After studying the bible story of Jesus calming the storm while he was in a boat on the Sea of Galilee, we decided to also send letters to Canadian sailors in the Mediterranean Sea on the HMCS Vancouver. When we finish the novel War Horse we will watch the movie to enrich our experience and learning.
- Following the Functional Independence Skills Handbook, or FISH we are learning how to measure different volumes by preparing Christmas Jars to sell to help raise money for the HC Christmas Food drive. These festive jars contain a muffin mix, a brownie mix or a just add water soup mix. To help promote financial literacy we are determining the cost of assembling each jar and what we need to charge to make a profit.
- We continue to enjoy our outings, including our trip to Saint Paul High School for the Ball Hockey Tournament and to Brock for SNAP. In December, our Bell Choir will perform 2 selections at St. Francis High School.

- Last Friday we celebrated all the November birthdays with an old fashioned birthday party. Each of our EA's shared a game with us from their youth. We liked pin the tail on the donkey and musical chairs the best!

Denis Morris

- The month of December is filled with anticipation in the Special Education Department as we prepare for Christmas.
- The Special Education Department will be supporting two families this year for our Christmas basket campaign.
- We are also starting to contact community agencies as we begin the transition process for our students who will be graduating in June 2013. We thank Jobs Niagara and March of Dimes for their support in transitioning our students into the community upon graduation.
- We are extremely proud of one of our students in the Special Education class who puts forth a great deal of effort in both his studies as well as extra-curricular activities. He has joined the Momentum choir this past year and participates in weekly practice sessions and has been involved in numerous performances locally and abroad, even as far as Ottawa. He also swims with the Special Olympics organization.

Blessed Trinity

- Contact for Special Class IPRC meetings has been completed. It is a good time for a conversation to take place as we are at the midterm point of semester one.
- Preparation for Grade 9 EQAO is underway. Accommodations are in place for students with Individual Education Plans and letters to parents will be mailed home in January.
- Preparation for the OSSLT is already underway. The Resource Department is working closely with the Success and English Departments to identify students who will require extra preparation and to ensure that suitable accommodations are in place.
- Alex Book, Warren MacDonald and Andrew McClory are on the Blessed Trinity Swim Team. At the meet in November, all three placed in their division, with Andrew taking first place in two races!
- Many events will take place as we prepare for the Christmas season:
 - The creation of Gingerbread Houses which will be used as decorations for the Winter Formal at Club Roma. The houses will be auctioned off for charity.
 - On December 12th the Grimsby Museum will welcome students from the Special Education Class and their peer helpers to learn about and create a craft under the theme *History of the Christmas Tree*.
 - We are looking forward to showing our Christmas spirit when we attend the Christmas Party at St. Francis on December 13th.
 - On December 21st, the class will venture to the Superstore to create a Holiday Christmas Cookie Assortment. The kids are looking forward to dazzling family and friends with their goodies during the holiday.

Blessed Trinity's Special Education Department staff and students would like to wish all members of SEAC a safe and happy holiday season. Merry Christmas! Looking forward to sharing new and exciting items in the New Year!

3. **Yolanda Baldasaro – Superintendent of Education**

- The *Niagara Catholic Elementary Standardized Dress Code Policy Fact Sheet* was presented for information.
- The Niagara Catholic French Immersion Program Parent Information Sessions are taking place at the Secondary schools in the month of December. Dates and locations are listed on the Board website. In addition, a Niagara Catholic French Immersion Survey to gather feedback on the proposed program, will be available electronically between November 23rd and December 12th, 2012.

4. **Colleen Atkinson – Coordinator Special Education**

- Information was presented regarding the Niagara College Program Advisory Committee and SEAC members were asked if any of their agencies would like to join the committee.

G. TRUSTEE REPORTS

1. **Father Paul MacNeil – Trustee**

- Congratulations to Trustee Kathy Burtnik who was re-elected Chair of the Board and Trustee Maurice Charbonneau who was re-elected as Vice Chair of the Board on Tuesday, December 4th.
- Three new policies were approved at our November 27th Board Meeting:
 - a) Attendance Support Program policy;
 - b) Elementary Standardized Dress Code Policy -- Safe Schools;
 - c) Employee Code of Conduct and Ethics Policy

2. **Rhianon Burkholder – Trustee**

- Nil Report

H. STUDENT REPORT

1. **Leah Zahorchak – Student Representative**

- Leah Zahorchak will be attending the *Re:Action4Inclusion* conference on behalf of Student Senate and will report back with any information and ideas.

I. NEW BUSINESS

1. **Learner Advocacy**

2. **Parent Outreach**

3. **Program and Service Recommendations**

4. Special Education Budget
5. Annual Review, Special Education Plan
6. Other Related Items
7. Policy Review

J. CORRESPONDENCE

1. Review Letter from Near North District School Board

A discussion was held regarding the letter from Near North District School Board and a recommendation was made to get more information and bring it forward at a future meeting.

2. Review New Correspondence

New correspondence was presented and will be reviewed at the January meeting.

K. QUESTION PERIOD

L. NOTICES OF MOTION

M. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS

1. Transitions from Elementary to Secondary for Special Education Students

David O'Rourke will do a presentation at the January meeting.

2. Elections for Chairperson and Vice-Chairperson will be held at the January meeting.

N. INFORMATION ITEMS

1. Superintendent Baldasaro on behalf of Director Crocco, Senior Administrative staff and Special Education staff thanked the members for all their hard work and support and wished everyone a Merry Christmas and Happy New Year.

O. NEXT MEETING:

Wednesday, January 9, 2013 at 7:00p.m. at the Catholic Education Centre

P. ADJOURNMENT

Moved by Rob Lavorato

Seconded by Katie Muirhead

THAT the December 5, 2012 meeting of the Special Education Advisory Committee be adjourned.

CARRIED

This meeting was adjourned at 8:50p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: APPROVED MINUTES OF THE NIAGARA CATHOLIC
PARENT INVOLVEMENT COMMITTEE (NCPIC) MEETING
OF NOVEMBER 8, 2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 8, 2012, as presented for information.



MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING THURSDAY, NOVEMBER 8, 2012

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, November 8, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Mary-Jo Au.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Terri Pauco.

2. Roll Call

Members	Affiliations	Present	Excused	Absent
Shawn O'Brien	Niagara Falls/Niagara-on-the-Lake	✓		
Mary Byers	Niagara Falls/Niagara-on-the-Lake	✓		
Antoinette Bortolon	Niagara Falls/Niagara-on-the-Lake	✓		
Josephine Lettieri	Niagara Falls/Niagara-on-the-Lake	✓		
Mary-Jo Au, Chair	St. Catharines	✓		
Shonna Daly	St. Catharines	✓		
Marion Battersby	St. Catharines	✓		
Eva Brown	St. Catharines	✓		
Sharon Goossen	Welland	✓		
Diane O'Donnell	Welland	✓		
Heather Pyke	Fort Erie/Port Colborne/Wainfleet	✓		
Annie Zdyb-Rinne	Grimsby/West Lincoln/Pelham	✓		
Michelle Zappitelli	Thorold/Merritton		✓	
Linda Marie O'Hagan	Community Representative		✓	
Anna Racine	Special Needs Representative	✓		
Fr. Peter Rowe	Bishop/Diocesan Representative	✓		
Terri Pauco	Teacher Representative	✓		
Josie Rocca	Support Staff Representative	✓		
Theo Dagenais	Elementary Principal Representative	✓		

Jeff Smith	Secondary Principal Representative	✓		
Hambo Mayo	Student Senate Representative	✓		
Lee Ann Forsyth-Sells	Director's Designate-Superintendent of Education	✓		
Trustees				
Kathy Burtnik		✓		
Maurice Charbonneau		✓		
Yvonne Anderson	Recording Secretary	✓		

3. **Approval of the Agenda**

Moved by: Shonna Daly

Seconded by: Heather Pyke

THAT the Niagara Catholic Parent Involvement Committee approve the Agenda of the Niagara Catholic Parent Involvement Committee Meeting of November 8, 2012.

CARRIED

4. **Disclosure of Conflict of Interest**

No Disclosures of Conflict of Interest was declared with any items on the agenda.

5. **Commissioning of the NCPIC Members**

There was a brief introduction of the current and new members of the Niagara Catholic Parent Involvement Committee.

Fr. Peter Rowe commissioned the NCPIC members who were unable to attend the NCPIC Conference on Saturday, November 3, 2012 at Notre Dame College School.

6. **Approval of Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 8, 2012**

Moved by: Anna Racine

Seconded by: Mary Byers

THAT Niagara Catholic Parent Involvement Committee approve the Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 8, 2012 as presented.

CARRIED

B. PRESENTATIONS-Good News

- Josephine Lettieri
 - The new Principal and Acting-Vice-Principal at Loretto Catholic are welcoming and are working on engaging parents.
 - Josephine enjoyed the NCPIC Conference and was impressed with the workshop, "Communication Between Home and School" presented by Theo Dagenais.
- Mary Byers
 - Our Lady of Mount Carmel is continuing with its Parent Involvement Project-Triad. Each student is to write a prayer with their families and all prayers will be made into a book for the school.

- **Antoinette Bortolon**
 - As a fundraiser, Saint Paul Catholic High School will host a Pasta Night on November 14, 2012.
 - Chris Nilan will be the guest speaker at the Anti-Bullying Assembly on November 15, 2012.
 - To support the triad of home, church and school, Saint Paul Catholic High School will host a Communion Breakfast on Sunday, November 25, 2012. Mass at Our Lady of Scapular Church will begin at 9:30 a.m. with breakfast to follow in the school cafeteria at 10:30 a.m.
 - St. Ann's Parish in Niagara Falls will be celebrating 100 years.
- **Mary-Jo Au**
 - St. Francis Catholic High School had a very successful Pilgrimage.
 - The Grade 8 students at St. Ann Catholic Elementary School received the sacrament of Confirmation on November 7, 2012.
- **Shonna Daly**
 - St. Mary's Parish is celebrating their 145th Anniversary.
 - St. Anthony Catholic Elementary School welcomed Jackie Watson as Acting Vice-Principal.
 - St. Anthony has planned a dance for students with special needs.
 - Laurie Flasko will be the guest speaker at the Anti-Bullying presentation.
- **Marion Battersby**
 - Michael J. Brennan Catholic Elementary School will be hosting an Auction Night on Friday, November 23, 2012.
 - Holy Cross Catholic Secondary School hosted an Information Night for Parents on Wednesday, November 7, 2012.
- **Sharon Goossen**
 - The Notre Dame College School Drumline performed at the Grape and Wine Parade and will also be performing at various Christmas activities. (If you have an opportunity to hear them you will not be disappointed.)
- **Diane O'Donnell**
 - In support of the Grade 8 Confirmation, St. Ann Catholic Elementary School hosted a Student/Parent Movie Night focusing on our Faith.
 - Notre Dame College School will be presenting the "Wizard of Oz" in the Spring.
- **Anna Racine**
 - Saint Michael Catholic High School hosted their Pasta Night on Thursday, November 8, 2012.
 - The Pilgrimage was successful despite the cold, wet weather.
 - Chris Nilan (Hockey Player) will be the guest speaker at the Anti-Bullying Assembly.
- **Annie Zdyb-Rinne**
 - Annie reported that she was pleased with the NCPIC Conference, and to have the opportunity to celebrate Mass with Bishop Bergie.

C. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF MAY 31, 2012

A video entitled “Building a Highly Skilled Flexible Workforce” was shown to the NCPIC members to showcase the Niagara Catholic District School Board and the programs for students to support their career choices. The Niagara Catholic District School Board received the Global Best Award for the Americas.

E. SUPERINTENDENT’S REPORT

1. NCPIC PowerPoint Presentation for Catholic School Councils

Lee Ann Forsyth-Sells presented a hard copy of the DRAFT NCPIC PowerPoint Presentation for Catholic School Councils to all NCPIC members for review. Once approved each member of the NCPIC will receive the presentation, and are asked to contact the school Principal requesting to be placed on the Catholic School Council meeting agenda to present to the Catholic School Council.

2. Board Improvement Plan for Student Achievement (BIPSA)

The Board Improvement Plan for Student Achievement has been developed for the 2012-2013 school year and has been sent to the Ministry of Education. All Principals and Vice-Principals have received a copy to align and support their School Improvement Plans. The focus of the Board Improvement Plan is to support the two strategic directions: Building Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education and Advance Student Achievement for All. Goals have been developed for the four pillars: Catholic Faith Community and Culture, Literacy, Numeracy and Pathways. One of the goals for the Catholic Faith Community and Culture pillar is: “To increase parental involvement of all parents/guardians in all schools in the Board and increased representation on Catholic School Councils by June 30, 2013.” The Board Improvement Plan for Student Achievement is available on the Board website.

3. Financial Report

An updated financial statement was presented.

F. COMMUNITY REPRESENTATIVE REPORTS-Linda Marie O’Hagan

- Nil Report-regrets sent

G. SPECIAL NEEDS REPRESENTATIVE-Anna Racine

At the October SEAC Meeting a presentation on “Positive Behaviour Supports” was well received. *Positive Behaviour Support* is a pilot project being implemented in select Niagara Catholic schools. It is a collaborative, assessment-based process to develop effective interventions for problem behaviour. PBS emphasizes the use of proactive, educative, and reinforcement-based strategies to achieve meaningful and durable behaviour and lifestyle outcomes. The aim is to build functional, effective environments in which appropriate behaviour is more effective than problem behaviour.

School Reports

Holy Name Catholic Elementary School

Holy Name students are engaged in the Special Needs Activity Program (SNAP) at Brock University. The program is set up to provide unique gross motor experiences such as educational gymnastics, dance, games, and other activities of daily living for the participants.

St. Elizabeth Catholic Elementary School

St. Elizabeth celebrated an Autism Awareness Day on October 15, 2012.

St. Andrew Catholic Elementary School

St. Andrew received the addition of new electronic doors enhancing accessibility for all students.

Lakeshore Catholic High School

Lakeshore Catholic special education students help with their daily nutrition program. They assist with planning, preparations, distribution of the food and cleanup. They also receive daily programming around movement and exercise. Daily activities include walking the track, treadmills, ellipticals and the weight room.

Notre Dame College School

Two students have co-op placements this semester, with one student at Wal-Mart and another at a daycare centre.

The "Wizard of Oz" Musical has a number of students with special needs trying out for roles in the play and some will be assisting with the stage production.

The assistive technology course offered this semester includes six students with special needs.

Denis Morris Catholic High School

Denis Morris Catholic High School hosted the 6th Annual Halloween Masquerade Dance for students with special needs for all of our eight secondary schools on Friday, October 26, 2012.

Student profiles have been distributed to all staff so that accommodations, modifications and/or alternative expectations can be implemented in classes to respond to the needs of our exceptional students. Individual Education Plans are being prepared to ensure that effective programming and supports are in place to enhance student engagement and student achievement.

Representative on SEAC

Leah Szahorchak who attends Notre Dame College is the new Student Representative on the Special Education Advisory Committee.

Bill Helmecki of Pathstones Mental Health is the SEAC Representative on the Accessibility Committee.

H. OAPCE-Mary-Jo Au

Mary-Jo Au stated that she resigned from her position as the Niagara Catholic District School Board Representative- OAPCE Director in October 2012.

Lee Ann Forsyth-Sells thanked Mary-Jo Au for her dedication and commitment as the OAPCE Director for the past three years.

Lee Ann Forsyth-Sells reviewed the process for the Niagara Catholic District School Board Representative- OAPCE Director and provided Nomination/Self-Nomination Forms to all NCPIC members. Lee Ann Forsyth-Sells encouraged NCPIC members to put their name forward and stated that Nomination/Self Nomination Forms must be submitted by Friday, November 16, 2012 by 4:00 p.m. EST, to her attention.

Lee Ann Forsyth-Sells stated that the NCPIC Policy No. 800.7 and By-Laws will have to be revised to include the process of an OAPCE Director.

Kathy Burtnik informed the NCPIC members, that in the event nominations or self-nominations are not received for the position, the Board reserves the right to appoint a representative.

I. BISHOP/DIOCESAN REPRESENTATIVE-Fr. Peter Rowe

- Fr. Peter Rowe stated that we are entering the “Year of Faith” and provided a prayer card to all the NCPIC members.
- In preparation for the “Year of Faith” the priests have attended two day study sessions on Vatican 2, with engaging presentations on Strong Catholic Faith, Strong Catholic Youth and Building on the Triad.
- The diocese is reviewing the Sacramental Preparations guidelines issued in 1980 to unify the guidelines in all parishes.
- Fr. Peter offered to answer any questions, to help strengthen the faith to anyone who is interested.

J. STUDENT SENATE

- Hambo Moyo stated that student senate is currently working on creative and innovative ways to promote Heart Healthy schools.

K. SUB-COMMITTEES:

1. Faith Formation-Josie Rocca

- It was suggested that Fr. Rico Passero be considered for the next Faith Formation event.

2. Annual Conference-Linda Marie O’Hagan

- Nil Report-regrets sent

3. Policy/Goals-Shonna Daly

Policy:

- The sub-committee met on September 26, 2012 to discuss the policies being vetted and the 2012-2013 NCPIC Goals. The minutes from the meeting have been provided to all NCPIC members.
- The sub-committee also met on November 8, 2012 to discuss the current policies being vetted (Niagara Catholic Education Award of Distinction Policy No. 100.7, School Generated Funds Policy No. 301.6 and School Parenting Policy 300.5) as feedback must be submitted to Jennifer Brailey by November 14, 2012.

The following recommendations will be submitted by Shonna Daly on behalf of the Niagara Catholic Parent Involvement Committee to Jennifer Brailey by November 14, 2012:

Niagara Catholic Education Award of Distinction Policy No. 100.7

- Recommendation: selection committee is to include a student and parent representative.

School Generated Funds Policy No. 301.6

- No recommendation to be submitted on behalf of the NCPIC.

School Parenting Policy 300.5

- No recommendation to be submitted on behalf of the NCPIC.

Goals:

- NCPIC PowerPoint Presentation for Catholic School Councils:
 - Lee Ann Forsyth-Sells provided a draft NCPIC PowerPoint Presentation for Catholic School Councils to all NCPIC members for review.

Action: Feedback is to be forwarded to Yvonne Anderson by Friday, November 30, 2012.

- Parent Survey:
 - Lee Ann Forsyth-Sells provided a sample parent survey to all NCPIC members for review.

Action: Further discussion will take place at the next Policy/Goals Sub-committee meeting on December 5, 2012 at 6:00 p.m. at the Catholic Education Centre.

- PRO Grant Night:
 - The NCPIC plans to host a PRO Grant Night for Catholic School Councils. The event will take place in Spring 2013 and will promote and encourage Catholic School Councils how to apply for PRO Grants.

Action: Further discussion will take place at the next Policy/Goals Sub-committee meeting on December 5, 2012 at 6:00 p.m. at the Catholic Education Centre

4. **PRO Grant-Heather Pyke**

The NCPIC PRO Grant application on the development of a Parent Kit from parents to parents of newly registered children in Niagara Catholic was approved by the Ministry of Education. The application was approved for \$15,500 and will include a DVD with the theme of "What is means to be a Niagara Catholic Parent in 2012". The kit will include a directory of resources for parents, contact information, communication protocol, events, Catholic School Council information, as well as an opportunity to welcome parents into the Niagara Catholic Community.

Action: Further discussion will take place at the next PRO Grant Sub-committee meeting on November 15, 2012 at 6:30 p.m. at the Catholic Education Centre.

L. STAFF REPORTS

1. **Elementary Principal-Theo Dagenais**

- Nil report-regrets sent

2. **Secondary Principal-Jeff Smith**

- Through the months of September and October all secondary schools have completed two elementary transition visits in preparation for registration for the Fall of 2013.
- Week of October 1st – Thanksgiving Day Masses were held at the schools.
- Week of October 5th – Secondary MarkBook reports were distributed.
- Week of October 9th – Secondary Parent Teacher interviews were held.
- Pilgrimage preparation during October leading to all secondary schools participating in our annual Pilgrimage on Sunday, October 28, 2012 was an overwhelming success.

- Wednesday November 7th – Take our Kids to Work day and Grade 8 day (Grade 8 students take the place of our Grade 9 students and participate in activities that reflect what it is like to be a Grade 9 student for a day).
- November 9th – Random Act of Kindness day activity – distribution of cards recognizing acts of kindness and goodwill.
- College and University presentations are taking place across the system (September, October, and November).
- Remembrance Day Assemblies/presentations during the week of November 9th (check each of the school websites for dates/times of presentations).
- Board wide PA Day November 16th – any activities are program/discipline specific promoting student performance/programming.
- Anti-bullying week activities November 12-16 (check school/Board websites for details).
- Mid-Term Provincial Report Cards distributed the week of November 19, 2012.
- All co-curricular activities are in full swing as we conclude many of the Fall sports/clubs and begin the Winter activities.
- Advent and Christmas activities will be taking place at all Secondary schools (check the school and Board websites for details).

3. Teacher-Terri Pauco

- Despite the cold, wet weather Pilgrimage 2012 was successful. Catholic secondary and elementary students walked 10-15 kilometres and raised approximately \$183,000.00. The student spirit was evident.
- November 9, 2012 is Random Act Kindness Day throughout Niagara Catholic. Students will promote and recognize random acts of kindness.
- Remembrance Day masses and celebrations will take place throughout Niagara Catholic.
- College and University presentations are underway at all our Catholic secondary schools.
- November 16, 2012 is a Board wide P.A. Day.

4. Support Staff-Josie Rocca

- Spelling Bee preparations are underway in each Catholic elementary school.
- Mid-Term Provincial Reports will be sent home the week of November 19, 2012.
- The season of Advent is approaching and students are busy preparing for food drives and other activities of giving.

M. TRUSTEE REPORTS

1. Kathy Burtnik

- Trustees and Senior Staff came together on a spiritual Retreat at Mount Carmel Spiritual Centre on October 16, 2012. Bishop Bergie presided and the focus was on the “Year of Faith.”
- A Mental Health Conference was held in Toronto with the public/private/hospital sectors coming together to discuss a three year plan on children and mental health. Niagara Catholic will focus on the mental health needs of our youth and community.
- There will be a Policy Review meeting before the Committee of the Whole meeting on Tuesday, November 13, 2012.
- Baptismal Packages have been delivered to all the Niagara Catholic parishes in order to welcome all children being baptized.

- At each Board Meeting a Niagara Catholic elementary or secondary school showcases their school celebrating their achievements.
- Blessed Trinity Catholic Secondary School Blessing has been scheduled for Monday, December 17, 2012.
- All of Niagara Catholic will have various activities and masses during the Advent Season. All celebrations and activities are posted on the Board and school websites.

2. Moe Charbonneau

- Nil Report-regrets sent

A motion was presented by Mary-Jo Au

THAT the Niagara Catholic Parent Involvement Committee meeting be continued for another half hour in order to complete the agenda.

Moved by: Shawn O'Brien

Seconded by: Anna Racine

CARRIED

N. NEW BUSINESS:

- NCPIC Social-Yvonne Anderson will e-mail date, time and location.

O. QUESTION PERIOD:

- Annie Zdyb-Rinne asked if Grade 12 students are returning to Grade 12B will there be a fee involved. Lee Ann Forsyth-Sells clarified that there are no fees at this time for students returning to 12B; however, student who have earned 30 credits and achieved their diploma will be limited to the number of additional credits they can earn.
- A question was asked when the schools will finally be receiving their computers. Lee Ann Forsyth-Sells stated that the delivery of the computer carts was delayed at the border due to Hurricane Sandy and that the distribution will begin immediately as soon as they arrive in Niagara.

P. NEXT MEETING: Thursday, January 10, 2013 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

Q. ADJOURNMENT

Moved by Shawn O'Brien

Seconded by Marion Battersby

THAT the November 8, 2012 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

This meeting was adjourned at 9:20 p.m.

R. CLOSING PRAYER: was led by Fr. Peter Rowe

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: MID-YEAR PROGRESS REVIEW OF THE NIAGARA
CATHOLIC SYSTEM PRIORITIES 2012-2013**

The Mid-Year Progress Review of the Niagara Catholic System Priorities 2012-2013, is presented for information.

Prepared by: John Crocco, Director of Education/Secretary-Treasurer
Presented by: John Crocco, Director of Education/Secretary-Treasurer
Date: January 29, 2013



REPORT TO THE BOARD MEETING JANUARY 29, 2013

MID-YEAR PROGRESS REVIEW OF THE NIAGARA CATHOLIC SYSTEM PRIORITIES 2012-2013

BACKGROUND INFORMATION

At the May 22nd, 2012 meeting of the Niagara Catholic District School Board, the following motion was approved;

THAT the Niagara Catholic District School Board approve the Niagara Catholic Strategic Directions System Priorities 2012-2013, as amended. (Appendix A)

The Niagara Catholic Strategic Directions Priority Indicators 2012-2013 are designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two (2) Strategic Directions and the seven (7) Enabling Strategies are the approved system priority indicators which provide the specific framework to measure the achievement of each direction and strategy within our multi-year strategic plan.

The Board approved Strategic Directions Priority Indicators 2012-2013 were posted on the Niagara Catholic website and copies were provided to Bishop Bergie, the Diocese of St. Catharines, Special Education Advisory Committee (SEAC), Catholic School Council Chairs and the Niagara Catholic Parent Involvement Committee (NCPIC). In addition, a poster size copy of the Niagara Catholic Strategic Direction Priority Indicators 2012-2013 were displayed in public locations in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic.

As we reach the approximate mid-point of the 2012-2013 academic year, Senior Administrative Council conducted its annual mid-year review of the progress in achieving the indicators of success within each Strategic Direction and Enabling Strategy. The results of the mid-year review were collated and reviewed by Senior Administrative Council, administrators and Board staff as a measurement of our success to date in achieving each priority indicator by the conclusion of the academic year. Principals will conduct similar discussions with staff on the implementation of system priorities and the measurements of success following a presentation to Principals at the February 2013 Director's Meeting.

Attached to this report (Appendix B) is a copy of the Mid-Year Progress Review of the Niagara Catholic System Priorities for 2012-2013. Within each Strategic Direction and Enabling Strategy is the indicator of success and comments on the measurables to determine the achievement of either *Action Required, On Target or Completed*.

With the majority of indicators directly linked to final achievement results at the conclusion of the 2012-2013 school year, members of Senior Administrative Council, administrators and Board staff will collate, analyze and review all data gathered for the 2012-2013 school year and present a final report to the Board and to all stakeholders at the September 2013 Board Meeting.

The annual final report will provide evidenced based information on the achievement of the Board's annual system priorities and the achievement of specific expectations within Niagara Catholic's multi-year strategic plan, Vision 2020.

The Mid-Year Progress Review of the Niagara Catholic System Priorities 2012-2013
is presented for information.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education / Secretary Treasurer

Approved by: John Crocco, Director of Education / Secretary Treasurer

Date: January 29, 2013

Attached

Appendix A - Niagara Catholic Strategic Directions Priority Indicators 2012-2013

*Appendix B - Mid-Year Progress Review of the Niagara Catholic System Priorities 2012-2013
(under separate cover)*



NIAGARA CATHOLIC

STRATEGIC DIRECTIONS PRIORITY INDICATORS 2012-2013

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

- To enhance our distinctive Catholic educational system by designing and implementing a Niagara Catholic Faith Formation program, rooted in the Board's Vision 2020 Strategic Plan, and integrating into programs and services for students, parents and the community served by the Board by June 2012.
- To conduct a Niagara Catholic elementary and secondary Student Conference 2012 focused on the theme of "Nurturing the Distinctiveness of Catholic Education" by March 2012.

Advance Student Achievement for All

- To continue to support all students who are six years of age in the development of literacy and numeracy skills, particularly in learning to read, by June 2012.
- To expand and enhance e-Learning initiatives in Niagara Catholic by June 2012.
- To continue with system implementation of the Ministry of Education Policy "Growing Success" – Assessment, Evaluation and Reporting in Ontario Schools" and the Niagara Catholic Assessment, Evaluation and Reporting K-12 Policy and Guidelines for all schools in the Board by June 2012.
- To continue to advance student achievement through Ministry of Education, Board and School initiatives on Provincial EQAO Primary and Junior Assessments, EQAO Secondary Mathematics Assessment, and the Ontario Secondary School Literacy Test (OSSLT) by June 2012.
- To align and design initiatives to achieve the target of 85% graduation rate of 2011-2012 Grade 12 students by June 2012.

ENABLING STRATEGIES

Provide Supports for Success

- To design a Niagara Catholic Mental Health Support Plan to address the need for increased supports for mental health by June 2012.
- Enhance Technology for Optimal Learning
- To design a comprehensive Niagara Catholic Teaching and Learning through Technology Blueprint by March 2012.
- To continue the implementation of the Niagara Catholic Data Warehouse with elementary and secondary staff by June 2012.
- To initiate the implementation of a hardware platform for all school-based computer technology by September 2012.
- Building Partnerships and Schools as Hubs
- To continue to expand educational research in the Board to include Board research projects, the sharing of current research, and an extension of research partnerships with outside agencies by June 2012.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

- To conduct a Niagara Catholic elementary and secondary Student Conference 2013 focusing on the theme of Growing in Wisdom by April 2013.
- To enhance our distinctive Catholic educational system by implementing the first year of the Niagara Catholic Faith Formation program, *Growing in Wisdom to Worship and Witness* by June 2013.
- To enhance our Elementary Chaplaincy Leader program in elementary schools through the addition of Elementary Chaplaincy Leaders who, through Family of Schools, will implement the Niagara Catholic Faith Formation Program and the Journey Retreat Program in all elementary schools by June 2013.
- To enhance local, national and international social justice experiences for elementary and secondary students by June 2013.

Advance Student Achievement for All

- To continue to support all students who are six years of age in the development of literacy skills, particularly in learning to read by June 2013.
- To continue to develop and implement specific literacy and numeracy strategies to support all students from early learning kindergarten programs to graduation by June 2013.
- To develop a school-based inquiry process focusing on mathematical processes, problem solving and communication with all secondary mathematics teachers by June 2013.
- To consolidate an inquiry based model of teaching and learning in all elementary and secondary schools by June 2013.
- To expand language acquisition for elementary and secondary students through the introduction of French Immersion at designated sites and specific international languages to meet the needs of students by June 2013.
- To nurture global citizenship of our students through enhanced national and international educational travel opportunities for students and staff by June 2013.
- To enhance e-Learning initiatives in Niagara Catholic by June 2013.
- To continue with system implementation of the Ministry of Education “Growing Success Assessment, Evaluation and Reporting in Ontario Schools” and the Niagara Catholic Assessment, Evaluation and Reporting K-12 for all schools in the Board by June 2013.
- To continue to advance student achievement with Ministry of Education, Board and School teaching and learning initiatives on the Provincial EQAO Primary and Junior Assessments, the EQAO Secondary Mathematics Assessment, the Ontario Secondary School Literacy Test (OSSLT) and classroom assessments to close the achievement gap by June 2013.
- To align and design initiatives to achieve the target of 85% graduation rate of 2012-2013 Grade 12 students by June 2013.
- To continue to advance student achievement using the Learning for All, K-12 (Draft 2011) resource as an integrated process of assessment and instruction in all elementary and secondary schools in the Board by June 2013.
- To continue to advance student achievement, through the development and implementation of the Board Improvement Plan for Student Achievement (BIPSA), and School Improvement Plans (SIP), for every elementary and secondary school focusing on the pillars of Catholic Faith, Community, Culture and Caring, Literacy, Numeracy, and Pathways in all schools by June 2013.

ENABLING STRATEGIES

Provide Supports for Success

- To design, implement and assess the model of intervention strategies, programs and services within the Niagara Catholic Mental Health and Addictions Plan by June 2013.
- To implement the Social Workers in Schools protocol in cooperation with Pathstone Mental Health and Contact Niagara to continue to address the need for increased supports for children and youth mental health by June 2013.
- To promote and design programs and supports for healthy lifestyles of students and staff by June 2013.
- To provide continued supports and coordinate training on Applied Behaviour Analysis (ABA) instructional methods and resources to increase capacity of school and Board staff to use ABA methods by June 2013.

Enhance Technology for Optimal Learning

- To implement the Course Planner component of the Career Cruising platform in all secondary schools by October 2012.
- To design a technology refresh program for the Niagara Catholic Data Center by November 2012.
- To design and implement a Smart Technology Training Program for staff by December 2012.
- To design and implement a Niagara Catholic Technology Security Program by January 2013.
- To conduct Niagara Catholic Technology Conferences for staff to engage in selected technology training delivered by Board approved companies by April 2013.
- To increase the number of technological devices for optimal learning in schools by June 2013.
- To research, select and train all administrators on a student achievement software program by June 2013.

Building Partnerships and Schools as Hubs

- To continue to build capacity with Trustees, the Diocese of St. Catharines, Parishes, administrators, staff, the Student Senate, Niagara Catholic Parent Involvement Committee, Catholic School Councils, Special Education Advisory Council and parents/guardians by providing information and opportunities for dialogue on Catholic education for all students in the Niagara Catholic District School Board by June 2013.
- To develop and implement programs through the engagement of community groups and the community use of schools program to address the needs of children and families including nutrition, physical activity and literacy by June 2013.
- To continue to expand educational-based research projects in the Board, by sharing current research, and by extending research partnerships with outside agencies by June 2013.

Strengthen Human Resource Practices and Develop Transformational Leadership

- To implement the Niagara Catholic Attendance Support Program for staff of Niagara Catholic by September 2012.
- To further enhance the knowledge and skills of staff to achieve the annual system priorities of the Board, Human Resources will identify, design and support focused Professional Development opportunities for staff through the implementation of an electronic Professional Development Program by October 2012.
- To develop a consistent tool for the scoring, assessment and evaluation component of the interview process for all job classes within the Niagara Catholic District School Board by January 2013.
- To develop within the Employee Hiring and Selection specific Administrative Guidelines for designated non-teaching job classes by March 2013.
- To continue with the development and implementation of the second year of the Niagara Catholic Human Resources Certificate Program for all Principals, Vice-Principals and Senior Administrators by May 2013.

Create Equity and Accessibility of Resources

- To increase the knowledge, awareness and acceptance of equity and diversity initiatives with all staff and students by June 2013.
- To implement the strategies supporting equity, diversity and accessibility as identified under Catholic Faith, Community, Culture and Caring within the 2012-2013 Board Improvement Plan for Student Achievement by June 2013.
- To implement a plan to identify and remove barriers to individuals with disabilities in Board facilities as identified in the 2012-2013 Niagara Catholic Accessibility Plan and the Integrated Accessibility Standards Regulation by August 31, 2013.

Ensure Responsible Fiscal and Operational Management

- To ensure that all Catholic Education Centre departments develop Operational Plans and review cycles, which align with the Vision 2020 Strategic Plan by October 2012.
- To consolidate key risks and mitigate budget factors into a single risk plan in connection with the annual budget for 2012-2013 by October 2012.
- To ensure that the School Generated Funds and related Procedures Manual are finalized by November 2012 and that school administration staff are trained to implement the Policy and Administrative Guidelines by March 2013.
- To initiate the upgrading of the Budgetary Accounting System Computer Program in collaboration with other school Boards through the Educational Computer Network of Ontario by June 2013.
- To continue to develop, implement and monitor the day cleaning program in all school facilities by June 2013.
- To develop and implement measurement systems for the reduction of energy consumption, diversion of waste from landfill, reduction of greenhouse gas emissions and school ground greening through the Green Niagara Catholic program by June 2013.
- To comply with Ministry of Education requirements for fiscal financial management by presenting to the Board a balanced budget for 2012-2013 by June 2013.
- To ensure that the Internal Audit Plans are presented to the Audit Committee as required throughout 2012-2013.
- To ensure that the External Audit Plans are presented to the Audit Committee as required throughout 2012-2013.

Address Changing Demographics

- To develop a report on school capacities, enrolment, attendance area boundaries and building utilization with recommendations to address changing demographics within Niagara Catholic by January 31, 2013.

Revised Version May 22, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: SCHOOL CAPACITIES, ENROLMENT TRENDS,
ATTENDANCE AREA BOUNDARIES AND BUILDING
UTILIZATION 2013 – PHASE ONE REPORT**

The Report on School Capacities, Enrolment Trends, Attendance Areas Boundaries and Building Utilization 2013 – Phase One Report is presented for information.

Prepared by: Senior Administrative Council
Presented by: Mario Ciccarelli, Superintendent of Education - Accommodations
Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: January 29, 2013



REPORT TO THE BOARD MEETING JANUARY 29, 2013

REPORT ON SCHOOL CAPACITIES, ENROLMENT TRENDS, ATTENDANCE AREA BOUNDARIES AND BUILDING UTILIZATION 2013 – PHASE ONE REPORT

BACKGROUND INFORMATION

The Niagara Catholic District School Board established a System Priority for 2012-2013 “to address the Board’s changing demographics by developing a report on school capacities, enrolment, attendance area boundaries and building utilization with recommendations to address changing demographics within Niagara Catholic by January 31st, 2013”.

Senior Administrative Council has supported the design and development of a phased in approach to address the system priority by analyzing the following: overall enrolment in Niagara Catholic; changing demographics in various municipalities; the introduction of French Immersion; and, limited facility and capital funds to address the long term accommodation needs for all facilities in the Board.

Phase One Report

The Phase One Report will provide the Board with historical and projected enrolment; growth forecasts consistent with the Region of Niagara; target short and long term issues; and, address the November 11th 2011 Senior Staff Follow-Up Report and Recommendations to the Board on the May 2009 Board Approved Motions.

Phase Two Report

The Phase Two Report will provide a utilization analysis and accommodation review recommendations following a detailed analysis of the results from the French Immersion registration in February 2013 and the confirmed French Immersion site selection by March 2013.

Historical and Projected Demographic Trends and Projected Enrolment

Staff continues to engage Watson & Associates, a leading economic consulting firm with an education branch which has provided consultation services to forty-seven (47) school boards in Ontario. Watson & Associates, through its Associate Director, Jack Ammendolia, has produced a comprehensive report of historical and projected demographic trends, historical and projected enrolment and growth forecasts for Niagara Catholic in specific and the Region of Niagara in general.

A visual presentation on demographic trends and projected enrolments will be presented as part of this report at the January Board Meeting.

Enrolment Trends

Future enrolment trends are dependent upon national, provincial and local demographic social and economic factors such as birth trends, immigration, migration, economics, housing development and affordability as well as provincial policies such as the Early Learning Kindergarten Program.

While Canada continues to experience overall population growth, it has been experiencing long term enrolment decline in schools. Between 2001 and 2006, the total population in the Niagara Catholic District School Board's jurisdiction grew by almost 17,000 people or just over 4%. According to the 2011 Census, since 2006 the population continued to grow, however, the growth rate declined to just less than 1% or a total increase of about 4,100 people. This decline in the population growth rate is consistent with the rest of the Province.

The trends of the pre-school and school aged populations in the Niagara Catholic District School Board are relevant for this report. The population of school aged children in the Board's jurisdiction declined by more than 6% between 2001 and 2006 and by a further 9% between 2006 and 2011. In Niagara Catholic's jurisdiction, between the years 2006-2011, the 0-3 year old population declined slightly by .6% between 2006 and 2011.

Provincially, there was a slight increase in school aged children of 1.4% between 2006 and 2011. There is an increasing trend in the number of births; however, current births are still more than 7% lower than levels from the early 1990's.

PRELIMINARY ELEMENTARY CAPACITY ANALYSIS

In addition to projecting what existing enrolment will do over time, residential growth projections in the Board's jurisdiction and their impact on future school enrolment have also been studied for their impact on school utilization.

Accommodation Pressures

According to current utilization projections, the Board is or will be experiencing accommodation pressures in the following municipalities throughout the fifteen (15) year projection in Niagara-on-the-Lake, Lincoln and Grimsby.

- St. Michael Catholic Elementary School is operating above its permanent capacity and 15% of the enrolment is accommodated in portables.
- St. Mark Catholic Elementary School is projected to have insufficient capacity by 2017-2018.
- St. Edward Catholic Elementary School can accommodate the projected increase in enrolment in the short term; however, options may be required to accommodate long term projected growth.
- Our Lady of Fatima Catholic Elementary School in Grimsby has experienced an increase in enrolment which is expected to continue exceeding the total capacity. Additional accommodation options will need to be reviewed.

Accommodation Monitoring

Enrolment pressures should be monitored at the following St. Catharines and Niagara Falls schools as utilization is currently at 100% or higher:

- Cardinal Newman Catholic Elementary
- Sacred Heart Catholic Elementary Schools. Proposed developments in the Sacred Heart Catholic School catchment are not anticipated to be an issue in the short to mid-term; however, they should be monitored for long term impact on the school.
- St. Christopher Catholic Elementary School is projected to have a slight increase in enrolment and is expected to exceed capacity by 100 pupil places in the longer term.

Surplus Capacity

Several St. Catharines area schools experience or are projected to experience utilization well below a desirable rate:

- Our Lady of Fatima Catholic Elementary School is projected to have average utilization rates below 55%.
- Assumption Catholic Elementary School is projected to have average utilization rates below 75%.
- St. Ann Catholic Elementary School is projected to have average utilization rates below 75%.
- Mother Teresa Catholic Elementary School is projected to have average utilization rates below 75%.

- St. Nicholas Catholic Elementary School is currently underutilized and is expected to remain so for the duration of the projection to 2026-2027.

The following schools in Niagara Falls are projected to have average utilization rates at or below 70%:

- St. Gabriel Catholic Elementary School
- St. Mary Catholic Elementary School
- St. Vincent de Paul Catholic Elementary School

The schools within the municipalities of Welland, Wainfleet and Thorold have short or long term surplus capacity:

- Alexander Kuska Catholic Elementary is projected to drop below 350 students with an average utilization rate of 73%.
- St. Elizabeth Catholic Elementary School is projected to have an average utilization rate of 65% over the long term with projected student population of 113 students.
- Monsignor Clancy Catholic Elementary and St. Charles Catholic Elementary Schools have a combined capacity of 1,050 with an average utilization rate of 65% for Monsignor Clancy and 84% for St. Charles Catholic. The projected increase in enrolment in Thorold, due to growth from new developments, can be accommodated in the two schools.

Recommendations

Recommendations for elementary capacity challenges will be presented to the Board for consideration in the Phase Two Report. The recommendations will be based on strategies to address the above issues in a program, service and financially responsible manner in alignment with the Board's Vision 2020 Strategic Plan as soon as the site selection for the French Immersion Program has been completed and confirmed.

PRELIMINARY SECONDARY CAPACITY ANALYSIS

The smaller elementary cohorts have begun transitioning into the secondary panel and secondary enrolments have started to decline.

Niagara Catholic's secondary enrolment has declined since 2009-2010 and long term enrolment is expected to average less than 7,500 a further decline of approximately 5% over the next 15 years.

Preliminary analysis of the Board's secondary schools has not highlighted significant secondary accommodation issues at this time. Most of the secondary facilities should be able to accommodate long term projected enrolments with some temporary accommodation (portables) being necessary to meet peak enrolments.

The Phase Two Report will include existing and projected utilization rates for all Niagara Catholic secondary schools as currently being calculated by staff and may provide additional recommendations with respect to secondary accommodation.

EDUCATION DEVELOPMENT CHARGES

An Education Development Charge (EDC) is a charge that is imposed under a by-law respecting growth related education land costs incurred or proposed to be incurred by a School Board. EDCs are fees on new homes that are charged to developers when obtaining construction permits.

The Province provides grants to cover the costs to construct and furnish new schools, but generally not for the purchase of school sites. EDCs or proceeds from the disposition of sale of surplus properties or alternate funding sources are sources of funding used by Boards to purchase sites. EDCs can also be used to fund demographic analysis and enrolment projections, growth related studies, environmental assessments, appraisal studies, legal reports, etc.

A school board can qualify for EDCs if the average projected five year enrolment on either the elementary or secondary panel is greater than the on the ground capacity on the same panel. Niagara Catholic currently qualifies for EDCs due to over-utilization on the secondary panel; however, this will not be the case in a few years as capacity is added to secondary schools such as Lakeshore Catholic and enrolment declines. EDCs can be used for the purchase of school sites on either the elementary or secondary panel once a Board qualifies.

A full report on Educational Development Charges will be presented to the March 5th, 2013 Committee of the Whole for its consideration.

BOARD APPROVED MOTIONS AND SENIOR STAFF FOLLOW-UP AS OF JANUARY 2013

At the May 26th, 2009 meeting of the Niagara Catholic District School Board, the Board approved eleven (11) motions which provided specific system direction and decisions following open, transparent and accountable Pupil Accommodation Reviews in Niagara Falls and St. Catharines.

The Pupil Accommodation Review process was in full compliance with the Ministry of Education *Pupil Accommodation Review Guidelines*, and the Niagara Catholic District School Board Policy 701.2 – *Closure of Schools / Accommodation Review Policy*.

Senior Administrative Council has categorized the Board approved motions of May 26th, 2009 as Action, Monitor, Establish or Report as noted below including a follow-up statement on the motion(s).

The historical and current status of the motions has been indicated, if required, through Follow-Up on specific dates to comply with motions approved by the Board.

Action

1. **THAT**, St. Joseph Catholic Elementary School be closed by September 2010 with St. Joseph students relocated through the Attendance Area process to St. Mary, St. Patrick and Father Hennepin Catholic Elementary Schools.

November 8, 2011 Follow-up – This motion was actioned with the official closure of St. Joseph Catholic Elementary School in Niagara Falls on June 30th, 2010.

2. **THAT**, no sooner than September 2012 and subject to Ministry of Education funding and approval for a new school in the Warren Woods Estate and for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School, the closure of St. Thomas More Catholic Elementary School with the students relocated to Our Lady of Mount Carmel Catholic Elementary School.

November 8, 2011 Follow-up – Senior Administrative Council has submitted a business case to the Ministry of Education for funding for an addition and renovations to Our Lady of Mount Carmel Catholic Elementary School. Ministry of Education funding is required in order to consolidate St. Thomas More Catholic Elementary School with Our Lady of Mount Carmel Catholic Elementary School, and is subject to development in Warren Woods warranting the construction of a new Catholic elementary school.

January 31, 2012 Follow-up – The Board approved the motion, “That the Niagara Catholic District School Board approved the consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary Schools at the Our lady of Mount Carmel site for September 2012, subject to funding approval by the Ministry of Education for the renovation and addition Our Lady of Mount Carmel Catholic Elementary School”.

January 29, 2013 Follow-up – Following the Board motion of January 31, 2012, a business case was submitted to the Ministry for funding. The Ministry of Education has announced the

approval of funding for renovations to Our Lady of Mount Carmel in order to consolidate with St. Thomas More by September 2014. Pending confirmation of the exact funding allocation, a recommendation for the mandate of the Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Attendance Area Ad Hoc Committee will be provided in the Phase Two Report on School Capacities, Enrolment Trends, Attendance Area Boundaries and Building Utilization 2013. In addition, Board staff continues to monitor the Warren Woods development and request funding for a new Catholic elementary school at the appropriate time.

3. **THAT**, Senior Staff will continue to apply to the Ministry of Education for additional funding and to identify other sources of funding in order to provide facility plant upgrades to St. Francis Catholic Secondary School.

***November 8, 2011 Follow-up** - Senior Administrative Council continues to dialogue with Ministry of Education officials regarding funding sources for facility upgrades to St. Francis Catholic Secondary School.*

***January 29, 2013 Follow-up** - Senior Administrative Council continues to dialogue with Ministry of Education officials regarding funding sources for facility upgrades to St. Francis Catholic Secondary School.*

4. **THAT**, Catholic Secondary Schools in St. Catharines will continue to have the opportunity to implement specialized programs providing sufficient student enrolment and Ministry of Education funding and approval.

***November 8, 2011 Follow-up** – Since 2009, Catholic Secondary Schools in St. Catharines have implemented Specialist High Skills Major programs in Hospitality, Arts and Culture, Transportation, Construction, Non- Profit, Information and Communication, Environment, Health and Wellness, Manufacturing and Business. Additionally, new programs in Animation, Music, Theatre Art, Dance, Hair and Make up, Manufacturing, and Nutrition have been introduced through centrally budgeted Program Start-Up Funding.*

***January 29, 2013 Follow-up** – Program implementation continues to meet the program and services requirements of students. .*

Monitor

5. **THAT**, over the next five years Senior Staff will monitor student population growth, projections, location and accommodation data in the southern portion of the City of Niagara Falls and if required, apply to the Ministry of Education for capital funding for a new elementary school in the Warren Woods Estate of Niagara Falls.
6. **THAT**, the Board maintains all three Catholic secondary schools in St. Catharines and monitors the accommodation and utilization of all three Catholic secondary school facilities over the next five years.

***November 8, 2011 Follow-up** – Senior Administrative Council continues to monitor all of the variables required within these two motions.*

***January 29, 2013 Follow-up** –Senior Administrative Council continues to monitor all of the variables within these two motions.*

Establish

7. THAT, a Niagara Falls Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in Niagara Falls. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in Niagara Falls.
8. THAT, a St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board be established in September 2009 to review the attendance boundaries for all elementary and secondary schools in St. Catharines. According to the Board's Attendance Area Policy 301.3, the mandate of the committee will be to recommend to the Board stability within all attendance areas while maximizing facility utilization of all elementary and secondary schools in St. Catharines.

November 8, 2011 Follow-up – At the Annual Organizational Meetings of the Board in December 2009 and 2010, the Niagara Catholic District School Board approved the establishment of the Niagara Falls and St. Catharines Ad Hoc Attendance Area Review Committees of the Board.

January 29, 2013 Follow-up – At the December 4th, 2012 Organizational Meeting of the Board, the Board approved a Denis Morris, Holy Cross and St. Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee. The recommended mandate of the Attendance Area Ad Hoc Committee will be provided in the Phase Two Report on School Capacities, Enrolment Trends, Attendance Area Boundaries and Building Utilization 2013.

Report

9. THAT, not later than September 2012, a report be brought to the Board on the closure of St. Nicholas Catholic Elementary School which would occur no sooner than September 2012. The report will include recommendations on student relocation through the Attendance Area process. The Board will pursue all avenues for a joint venture school with community partners and the Ministry of Education to provide confirmed funding and approval for a new downtown elementary school.

November 8, 2011 Follow-up – Senior Administrative Council continues to monitor enrolment in St. Catharines and submits to the Committee of the Whole of November 8th, 2011, for its consideration recommendations as they relate to the May 26th, 2009 Board motions.

January 29, 2013 Follow-up – Staff continues to analyze options for school utilization following the French Immersion registration and site selection. Information on program utilization, funding options and the Board motion for school closure will form the information and recommendation for St. Nicholas Catholic Elementary School as part of the Phase Two Report.

10. THAT, Senior Staff will continue to monitor the possibility of closing Michael J. Brennan Catholic Elementary School and that Senior Staff will bring a report to the Board no later than September 2012.

November 8, 2011 Follow-up – Senior Administrative Council continues to monitor enrolment in St. Catharines and submits to the Committee of the Whole of November 8th, 2011, for its consideration recommendations as they relate to the May 26th, 2009 Board motions.

January 31, 2012 Follow-up – The Board approved the motion, "That the Niagara Catholic District School Board approved the consolidation of Michael J. Brennan and St. James Catholic

Elementary Schools at the St. James site for September 2012, subject to funding approval by the Ministry of Education for the renovation and addition to St. James Catholic Elementary School”.

January 29, 2013 Follow-up – Following the Board motion of January 31, 2012, a business case was submitted to the Ministry for funding. The Ministry of Education has announced the approval of funding for renovations to St. James Catholic Elementary School in order to consolidate with Michael J. Brennan Catholic Elementary School by September 2014. Pending confirmation of the exact funding allocation, a recommendation for the mandate of the Denis Morris, Holy Cross and St. Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Attendance Area Ad Hoc Committee will be provided in the Phase Two Report on School Capacities, Enrolment Trends, Attendance Area Boundaries and Building Utilization 2013.

11. THAT, Our Lady of Fatima Catholic Elementary School not be consolidated at this time subject to the Ad Hoc Attendance Area Review process and recommendations and that Senior Staff continues to monitor enrolment and report back to the Board no later than September 2012.

November 8, 2011 Follow-up – Senior Administrative Council continues to monitor enrolment in St. Catharines and submits to the Committee of the Whole of November 8th, 2011, for its consideration recommendations as they relate to the May 26th, 2009 Board motions.

January 29, 2013 Follow-up – Staff continues to analyze options for school utilization following the French Immersion registration and site selection. Information on program utilization, funding options and the Board motion for school closure will form the information and recommendation for Our Lady of Fatima Catholic Elementary School (SC) as part of the Phase Two Report.

Recommendations

Senior Administrative Council recognizes that all options and recommendations affect the lives of our students and their families as we continue to address the challenges associated with declining enrolment and neighbourhood population shifts.

In consideration of the information presented within this Report on School Capacities, Enrolment Trends, Attendance Areas Boundaries and Building Utilization 2013 – Phase One and the accompanying visual presentation to the January Board Meeting a follow-up Phase Two Report on School Capacities, Enrolment Trends, Attendance Areas Boundaries and Building Utilization 2013 - Phase Two will be presented to the April 9, 2013 Committee of the Whole Meeting.

Within the Phase Two Report to Committee of the Whole, Senior Administrative Council will present recommendations and timelines for the consideration of the April Committee of the Whole Meeting.

The Report on School Capacities, Enrolment Trends, Attendance Areas Boundaries
and Building Utilization 2013 – Phase One Report is presented for information.

PREPARED BY:	Senior Administrative Council
PRESENTED BY:	Mario Ciccarelli, Superintendent of Education - Accommodations Scott Whitwell, Controller of Facilities Services
RECOMMENDED BY:	John Crocco, Director of Education /Secretary Treasurer
DATE:	January 29, 2013

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION
AND EXCHANGE APPROVAL COMMITTEE**

The report on the Extended Overnight Field Trip,
Excursion and Exchange Approval Committee
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: January 29, 2013



REPORT TO THE BOARD MEETING TUESDAY, JANUARY 29, 2013

EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE – 2012-2013

BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2012-2013 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

1 Supervisory Officer	-	Mark Lefebvre
1 Secondary School Vice-Principal	-	Andrew Bartley
1 Secondary School Principal	-	Jeff Smith
1 Elementary School Principal	-	Steve Ward
1 Program Department Consultant	-	Mike Sheahan

As defined in the Niagara Catholic Educational Field Trip Policy (400.2) Administrative Guidelines, an Extended Overnight Field Trip is:

- “Any school/board sponsored and supervised activity, on scheduled instructional days, beyond the school property that requires four or five more night lodgings”
- or
- “Requiring an individual flight ticket of \$600.00 or more.” (Part II, A.4)

An Excursion is defined as follows:

- “A trip not directly linked to specific subject curriculum expectations, but provided to enrich a student’s overall Catholic education. An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when the students are not normally expected to be attending classes and that does not adhere to all guidelines and procedures relating to Educational Field Trips.” (Part II, A.5)

Attached to this information report is an Executive Summary of a 2012-2013 Extended Overnight Field Trip as submitted on Tuesday, January 29, 2013. (Appendix A)

The report on the Extended Overnight Field Trip, Excursion and Exchange Approval Committee is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education

Presented by: Mark Lefebvre, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 29, 2013

APPENDIX A

EXECUTIVE SUMMARY

Extended Overnight Field Trip, Excursion and Exchange Committee Approval – 2012-2013

SCHOOL	TYPE	APPROVAL REQUIRED	DESTINATION	CURRICULUM UNIT/THEME	EDUCATION VALUE	DATE	NUMBER OF STUDENTS, STAFF & CHAPERONES ON TRIP	DURATION	COST (APPROX.)	TRANSPORTATION
Holy Cross Catholic Secondary School	Extended Overnight Field Trip	Superintendent and Extended Overnight Field Trip Committee	Disney World, Orlando, Florida, USA	Music	Art students will work with Disney Imagineers through workshops designed to further their techniques in animation and illustrations. Music students will take part in concert band and choral workshops, as well as performance on a Disney performance stage.	Wednesday, April 17, 2013 – Sunday April 21, 2013	87 students 5 staff 1 chaperone	4 nights 5 days (3 school days)	\$684.00 per person – Roundtrip, airfare from Buffalo, transportation from Holy Cross to Buffalo, Airport, accommodations Additional personal spending money	Coach, air

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: FINANCIAL REPORTS
MONTHLY BANKING TRANSACTIONS
DECEMBER 2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Monthly Banking Transactions for the month of December 2012, as presented.

Prepared by: William Tumath, Manager of Accounting Services
Larry Reich, Superintendent of Business & Financial Services

Presented by: William Tumath, Manager of Accounting Services

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 29, 2013



**REPORT TO THE BOARD MEETING
JANUARY 29, 2013**

**MONTHLY BANKING TRANSACTIONS
FOR THE MONTH OF DECEMBER 2012**

BACKGROUND INFORMATION

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Monthly Banking Transactions for the Niagara Catholic District School Board for the month of December 2012. (See Appendix A)

As required by the Policy, a monthly list of payments is available in the Holy Cross Community Room for the Trustees to review at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Report on the Monthly Banking Transactions for the month of December, 2012 as presented.

Prepared by: William Tumath, Manager of Accounting Services
Larry Reich, Superintendent of Business & Financial Services

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 29, 2013

Appendix A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF: DECEMBER, 2012	
DESCRIPTION OF ITEMS	BANK ACCOUNT
CASH BALANCE AT BEGINNING OF MONTH	(A) 27,754,205
OPERATING CASH RECEIPTS FOR THE MONTH	
1. GENERAL LEGISLATIVE GRANTS	15,151,134
2. OTHER GRANTS (EPO, O.E.Y.C.)	2,305,692
3. INTEREST REVENUE	25,728
4. MUNICIPAL TAXES	9,468,605
5. TUITION FEES REVENUE - A.C.E. & OTHER	252,434
6. CHARITABLE DONATIONS	17,940
7. GOVERNMENT REBATES (GST 66% REBATE ON TAXABLE PURCHASES)	0
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS)	215,589
9. OTHER CASH RECEIPTS	8,515
- Reimbursements of Employee Benefits	0
- Donations Collected from Employees - Other	0
- Other	0
10. TRANSFER IN FROM SINKING FUNDS	0
11. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
12. CAPITAL LOAN PRINCIPAL ADVANCES	0
TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE	(B) 27,448,758
OPERATING CASH DISBURSEMENTS FOR THE MONTH	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(22,512,802)
2. TEACHER PENSION DEDUCTIONS	(1,362,757)
3. O.M.E.R.S. PENSION DEDUCTIONS	(793,792)
4. CANADA SAVINGS BONDS DEDUCTIONS	(127,003)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(71,178)
6. OTHER DEBITS	(53,503)
7. TRANSFER TO SINKING FUNDS	0
8. INTEREST PAYMENTS ON CAPITAL DEBT	(97,084)
9. PRINCIPAL PAYMENTS ON CAPITAL DEBT	0
TOTAL OPERATING CASH DISBURSEMENTS	(C) (25,008,128)
CASH BALANCE AT END OF MONTH	(D) 30,194,813
A + B - C = D	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES SUMMARY OF LOAN BALANCES AS AT : DECEMBER, 2012				
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. OFA - GPL1 Loan 25 YR.	(11,918,056.46)			(2,193,544.78)
2. OFA - GPL2 Loan 25 YR.	(9,285,446.77)			(1,187,000.00)
3. OFA - GPL3 Loan 25 YR.	(4,318,932.83)			(2,300,000.00)
4. OFA - 2010-11 DEBENTURE - GPL 3	(1,288,275.10)			(13,468,688.52)
5. OFA - 2010-11 DEBENTURE - PCS 1	(3,192,522.20)			(20,307,572.08)
6. OFA - PTR - Completed 2010/11	(7,910,508.87)			(11,918,056.48)
7. OFA - 2001-A1 Debenture	(2,193,544.78)			(9,265,446.77)
8. Debenture (Niagara Region)	(1,187,000.00)			(4,318,932.83)
9. Debenture (Niagara Region)	(2,300,000.00)			(1,288,275.10)
10. Capital Projects - Completed 2001	(13,468,688.52)			(3,192,522.20)
11. Capital Projects - Completed 2002/03	(20,307,572.06)			(7,910,508.87)
12. Capital Projects - Completed 2004/05	(8,561,478.42)			(8,561,478.42)
13. Capital Projects - Completed 2005/06	(7,439,140.80)			(7,439,140.80)
14. Sinking Fund Asset	1,083,794.67			1,083,794.67
Total Debentures & Capital Loans	(92,262,472.98)	0.00	0.00	(92,262,472.98)

PREPARED BY : William Tumath
PRESENTED BY : Larry Reich

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: FINANCIAL REPORTS
STATEMENT OF REVENUE & EXPENDITURES
DECEMBER 31, 2012**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at December 31, 2012, as presented.

Prepared by: William Tumath, Manager of Accounting Services
Larry Reich, Superintendent of Business & Financial Services

Presented by: William Tumath, Manager of Accounting Services

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 29, 2013



**REPORT TO THE BOARD MEETING
JANUARY 29, 2013**

**STATEMENT OF REVENUE AND EXPENDITURES
AS AT DECEMBER 31, 2012**

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the summarized Statement of Revenue and Expenditures by Department as at December 31, 2012. (See Appendix A)

As required by the Policy, a copy of the Financial Statement is available in the Holy Cross Community Room for the Trustees to review at their convenience.

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Report on the Statement of Revenue and Expenditures as at December 31, 2012 as presented.

Prepared by: William Tumath, Manager of Accounting Services
Larry Reich, Superintendent of Business & Financial Services

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 29, 2013

Appendix A

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SUMMARY OF REVENUE AND EXPENDITURES - CLOSED
SUMMARY STATEMENT
AS AT DECEMBER 31, 2012**

Board Presentation: January 29, 2013

ACCOUNT DESCRIPTION	THIS YEAR			CHANGES	LAST YEAR		
	EXPENDED	BUDGET	% LEFT		EXPENDED	BUDGET	% LEFT
REVENUE							
REVENUE	-96,377,574	-250,504,359	61.5%		-92,786,106	250,504,359	137.0%
TOTAL REVENUE	-96,377,574	-250,504,359	61.5%		-92,786,106	250,504,359	137.0%
EXPENDITURES							
BOARD ADMINISTRATION	2,808,212	7,371,598	61.9%		2,857,397	8,010,826	64.3%
ELEMENTARY SCHOOLS	30,752,938	124,939,319	69.0%		40,537,647	122,343,045	66.8%
SECONDARY SCHOOLS	21,391,685	69,371,333	69.2%		22,761,029	68,803,010	68.9%
CONTINUING EDUCATION	1,858,326	5,834,515	68.2%		1,960,680	6,131,132	68.0%
PLANT OPERATIONS	5,280,581	16,903,100	68.8%		5,368,429	17,997,907	70.2%
PLANT MAINTENANCE	976,787	3,645,282	73.2%		929,125	3,390,846	72.9%
TRANSPORTATION	3,238,577	9,539,412	68.1%		3,217,112	10,102,839	68.2%
CAPITAL AND OTHER EXPENDITURES	2,379,836	14,176,139	63.2%		2,548,422	13,724,754	61.4%
TOTAL EXPENDITURES	76,682,242	251,780,708	69.6%		80,277,841	250,504,359	68.0%

PREPARED BY : William Tumath
Finance Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
BOARD ADMINISTRATION

Page :

ACCOUNT	THIS YEAR TO DATE			LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	EXPENDED	BUDGET	% LEFT
SALARY & BEN - TRUSTEES	123,034	232,744	47.1	128,518	215,744	40.4
SALARY & BEN - SENIOR STAFF	453,751	1,343,673	66.2	539,557	1,498,161	64.0
SALARY & BEN - MANAGERS	542,553	1,819,022	66.5	507,607	1,578,425	67.8
SALARY & BEN - TECHNICAL	131,979	329,910	60.0	129,507	361,068	64.1
SALARY & BEN - CLERICAL	725,531	1,931,361	62.4	792,990	2,358,107	66.4
TEMPORARY STAFF	21,079	64,388	67.3	28,918	64,321	55.0
PROFESSIONAL DEVELOPMENT	25,998	62,500	58.4	34,938	60,000	41.8
SUPPLIES - ADMINISTRATION	175,791	472,500	62.8	132,868	487,500	72.7
SUPPLIES - HUMAN RESOURCES	6,203	20,000	69.0	6,871	20,000	65.6
SUPPLIES - COMPUTER SERVICE	112,157	62,500	79.5	37,900	62,500	39.4
SUPPLIES - PLANT OPERATIONS	109,776	380,000	71.1	111,640	380,000	70.6
SUPPLIES - BUILDING MAINTENANCE	17,011	50,000	66.0	11,598	50,000	76.8
FURNITURE & EQUIPMENT	42,871	48,000	10.7	41,200	155,000	73.4
FEES & CONTRACTS	309,898	715,000	56.7	346,810	675,000	48.6
MISCELLANEOUS EXPENDITURES	8,580	40,000	78.6	6,475	45,000	85.6
TOTAL - BOARD ADMINISTRATION	2,806,212	7,371,598	61.9	2,857,397	8,010,826	64.3

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
ELEMENTARY SCHOOLS

Page :

ACCOUNT	THIS YEAR TO DATE			LAST YEAR TO DATE			
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
CLASSROOM TEACHERS	24,519,629	83,415,659	70.6		26,594,103	83,158,242	68.0
OCCASSIONAL TEACHERS	871,908	2,926,379	70.2		1,035,132	3,592,748	71.2
TEACHER ASSISTANTS	6,443,079	16,982,224	62.1		5,875,214	15,294,372	61.6
PROFESSIONAL STAFF	968,432	2,748,289	64.8		1,024,164	2,579,397	60.3
LIBRARY TECHNICIANS	752,495	2,051,968	63.3		730,401	2,055,961	64.5
PRINCIPALS & V.PS.	2,407,591	7,259,793	66.8		2,424,739	7,222,285	66.4
SCHOOL SECRETARIES	905,945	2,575,112	64.8		924,494	2,496,710	63.0
TEACHER CONSULTANTS	318,190	1,109,941	71.3		623,350	994,429	37.3
PROFESSIONAL DEVELOPMENT	53,790	430,000	87.5		99,050	430,000	77.0
PROGRAM CLASSROOM RESOURCE	335,261	1,555,000	78.4		435,618	1,068,000	59.2
CLASSROOM SUPPLIES	493,178	1,492,869	67.0		465,138	1,530,010	69.6
PROGRAM SUPPLIES	30,771	195,000	84.2		42,366	186,000	77.2
SCHOOL ADMIN. SUPPLIES	103,102	380,000	72.9		141,136	400,000	64.7
COMPUTERS - CLASSROOM	429,143	1,119,976	61.7		163,765	638,147	74.3
COMPUTERS - NON CLASSROOM	21,887	49,956	56.2		0	49,956	100.0
F & E - CLASSROOM	97,937	604,939	83.8		57,825	604,658	90.4
F & E - NON CLASSROOM	0	42,214	100.0		1,152	42,130	97.3
TOTAL - ELEMENTARY SCHOOLS	38,752,338	124,939,319	69.0	 	40,637,647	122,343,045	66.8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
SECONDARY SCHOOLS

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
CLASSROOM TEACHERS	14,377,288	48,660,862	70.5		15,839,617	48,358,132	67.3
OCCASSIONAL TEACHERS	444,248	1,656,678	73.2		689,386	2,157,811	68.1
TEACHER ASSISTANTS	1,865,614	4,747,417	60.7		1,823,761	4,574,629	60.1
PROFESSIONAL STAFF	423,699	1,419,447	70.2		424,540	1,433,411	70.4
LIBRARY TECHNICIANS	157,698	408,900	61.4		155,490	404,382	61.6
PRINCIPALS & V.P.S.	980,272	3,018,686	67.5		977,182	3,031,525	67.8
SCHOOL SECRETARIES	740,946	2,054,006	63.9		771,207	2,026,523	61.9
TEACHER CONSULTANTS	191,394	901,065	78.8		234,095	897,114	73.9
LIBRARY & GUIDANCE - TEACHING	842,186	1,923,258	56.2		733,280	1,912,692	61.7
PROFESSIONAL DEVELOPMENT	19,183	120,000	84.0		35,939	120,000	70.1
PROGRAM CLASSROOM RESOURCE	588,350	2,061,227	71.5		561,563	1,760,966	68.1
CLASSROOM SUPPLIES	418,384	1,370,613	69.5		392,446	1,360,852	71.2
PROGRAM SUPPLIES	8,172	66,091	87.6		11,527	57,000	79.8
SCHOOL ADMIN. SUPPLIES	75,271	204,998	63.3		51,561	205,000	74.9
COMPUTERS - CLASSROOM	219,005	560,476	60.9		50,689	303,060	83.3
COMPUTERS - NON CLASSROOM	11,587	25,000	53.7		0	25,000	100.0
F & E - CLASSROOM	27,739	80,240	65.4		6,746	82,212	91.8
F & E - NON CLASSROOM	549	20,369	97.3		0	20,701	100.0
FEES & CONTRACTS	0	72,000	100.0		2,000	72,000	97.2
TOTAL - SECONDARY SCHOOLS	21,391,585	69,371,333	69.2 		22,761,029	68,803,010	66.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
CONTINUING EDUCATION

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
TEACHER ASSISTANTS	0	36,978	100.0		15,955	30,800	48.2
PROFESSIONAL STAFF	36,746	104,500	64.8		36,580	105,440	65.3
LIBRARY TECHNICIANS	276	0	0.0		0	0	0.0
PRINCIPALS & V.PS.	155,940	355,614	56.2		183,277	490,884	62.7
SCHOOL SECRETARIES	145,283	397,475	63.5		118,584	399,032	70.3
TEMPORARY STAFF	6,691	22,616	70.4		11,635	38,157	69.5
GRANT OFFICERS	0	16,167	100.0		19,998	70,540	71.7
SALARY & BEN - INSTRUCTORS	0	7,255	100.0		0	0	0.0
A.E. TEACHERS / INSTRUCTORS	1,179,698	3,724,940	68.3		1,311,839	4,056,207	67.7
PROFESSIONAL DEVELOPMENT	4,827	20,300	76.2		8,391	14,750	43.1
PROGRAM CLASSROOM RESOURCE	126,127	429,390	70.6		107,907	386,680	72.1
CLASSROOM SUPPLIES	158,362	679,279	76.7		143,878	532,642	73.0
COMPUTERS - CLASSROOM	40,277	40,000	0.7		2,585	4,000	35.4
F & E - CLASSROOM	0	0	0.0		51	0	0.0
FEES & CONTRACTS	2,099	0	0.0		0	2,000	100.0
TOTAL - CONTINUING EDUCATION	1,856,326	5,834,515	68.2		1,960,680	6,131,132	68.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
PLANT OPERATIONS

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	283,887	868,501	67.2		267,945	883,674	69.7
SALARY & BEN - CARETAKERS	1,738,521	5,338,302	67.4		1,758,508	5,466,885	67.8
SALARY & BEN - CLEANERS	1,345,291	4,251,280	68.4		1,310,050	4,268,355	69.3
SALARY & BEN - CLERICAL	38,516	196,517	80.4		38,018	200,193	81.0
PROFESSIONAL DEVELOPMENT	964	10,000	90.4		4,156	10,000	58.4
SUPPLIES - UTILITIES	823,016	3,370,000	75.6		964,380	4,600,000	79.0
SUPPLIES - PLANT OPERATIONS	218,701	762,500	71.3		200,401	712,500	71.9
SUPPLIES - GROUNDS	72,812	875,000	91.7		72,523	770,000	90.6
F & E - PLANT OPERATIONS	200,993	675,000	70.2		193,243	526,500	63.3
FEES & CONTRACTS	557,880	560,000	0.4		559,207	560,000	0.1
TOTAL - PLANT OPERATIONS	5,280,581	16,903,100	68.8	 	5,368,429	17,997,907	70.2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
PLANT MAINTENANCE

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	171,476	510,573	66.4		169,099	505,303	66.5
SALARY & BEN - TECHNICAL	307,255	1,079,870	71.6		322,531	1,064,020	69.7
SALARY & BEN - CLERICAL	31,638	78,985	59.9		34,655	78,172	55.7
TEMPORARY STAFF	234	5,364	95.6		7,500	5,351	40.2
PROFESSIONAL DEVELOPMENT	1,154	7,500	84.6		588	7,500	92.2
SUPPLIES - PLANT OPERATIONS	51,848	400,000	87.0		78,695	400,000	80.3
SUPPLIES - GROUNDS	43,742	180,000	75.7		31,096	180,000	82.7
SUPPLIES - PLANT MAINTENANCE	50,849	169,000	69.9		37,401	159,000	76.5
SUPPLIES - BUILDING MAINTENANCE	279,475	1,102,500	74.7		214,324	880,000	75.6
F & E - PLANT MAINTENANCE	0	36,500	100.0		5,974	36,500	83.6
FEES & CONTRACTS	39,116	75,000	47.9		27,262	75,000	63.7
TOTAL - PLANT MAINTENANCE	976,787	3,645,292	73.2	 	929,125	3,390,846	72.6

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
TRANSPORTATION DEPARTMENT

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	27,636	115,222	76.0		27,258	117,590	76.8
SALARY & BEN - TECHNICAL	23,337	172,959	86.5		23,037	176,514	87.0
SALARY & BEN - CLERICAL	0	22,760	100.0		0	23,508	100.0
SUPPLIES - ADMINISTRATION	83	75,707	99.9		83	74,278	99.9
FURNITURE & EQUIPMENT	0	12,675	100.0		0	12,675	100.0
FEES & CONTRACTS	3,187,521	9,140,089	65.1		3,166,734	9,698,274	67.4
TOTAL - TRANSPORTATION DEPARTMENT	3,238,577	9,539,412	66.1	 	3,217,112	10,102,839	68.2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012
CAPITAL AND OTHER EXPENDITURES

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
GOOD PLACES TO LEARN	919,286	1,933,974	52.5		837,513	1,688,284	50.4
FACILITY RENEWAL PROJECTS	0	624,666	100.0		0	733,751	100.0
DEBT CHARGES BEFORE MAY, 1998	162,955	311,506	47.7		195,081	376,860	48.2
DEBT CHARGES AFTER MAY, 1998	0	117,487	100.0		0	117,487	100.0
NEW PUPIL PLACES	1,297,595	2,191,952	40.8		1,513,828	2,465,060	38.6
AMORTIZATION & NET LOSS DISPOSALS	0	8,996,554	100.0		0	8,343,292	100.0
TOTAL - CAPITAL AND OTHER EXPENDITUR	2,379,836	14,176,139	83.2	 	2,546,422	13,724,754	81.5

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED
FOR THE PERIOD ENDED: DECEMBER 31, 2012

Page :

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% Left	CHANGES	EXPENDED	BUDGET	% Left
GRAND TOTAL-	76,682,242	251,780,708	69.5		80,277,841	250,504,359	68.0

Prepared by : William Tumath
Finance Department

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – JANUARY 15, 2013**



Spotlight

on
NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

January 15, 2013



St. Philomena Teacher Paul Lukacs Receives 2013 Norah Morgan Memorial Award



Paul Lukacs, a Grade 5 teacher at St. Philomena Catholic Elementary School in Fort Erie, is the 2013 recipient of the Norah Morgan Memorial Award, which is presented to an arts teacher each year by Carousel Players. Mr. Lukacs is credited with finding ways to teach every Grade 5 student how to play the harmonica, and also received praise for finding inclusive ways to integrate music, drama, art and dance into the classroom. Mr. Lukacs was presented with the Norah Morgan Memorial Award by Debra McLauchlan, Chair of Carousel Players' Board of Directors, during the January 15th Committee of the Whole Meeting.

French Immersion Open Houses Jan. 22

Niagara Catholic will begin offering French Immersion to students in September, 2013.

The program will take place in seven proposed Catholic elementary schools across Niagara Catholic: Holy Name (*Notre Dame Family of Schools*), Notre Dame (*Saint Paul Family of Schools*), Our Lady of Fatima (*Holy Cross and St. Francis Families of Schools*), St. Mark (*Blessed Trinity Family of Schools*), St. Nicholas (*Denis Morris Family of Schools*), St. Therese (*Lakeshore Catholic Family of Schools*) and St. Thomas More (*Saint Michael Family of Schools*).

In advance of the program, Niagara Catholic will host an Open House at each location on Tuesday, January 22nd, 2013, for parents and students to learn more about the new French Immersion program. The Open House will take place from 5 p.m. to 7 p.m. at each location, with an information session at 6 p.m.

Students will be able to enter French Immersion in the Early Years, Grade 1 or Grade 4, depending upon location.

Parents who would like to enroll their son or daughter in French Immersion are encouraged to attend the session in their community.

Details at niagaracatholic.ca.

Ministry of Education Provides Funding for Additions to Three Niagara Catholic Schools

Niagara Catholic has received funding from the Ministry of Education for additions to three Niagara Catholic schools. Additions for Our Lady of Mount Carmel Catholic Elementary School, St. James Catholic Elementary School and Lakeshore Catholic High School were announced in a Ministry of Education media release on Thursday, January 17th, 2013. Details will be released as they are made available.

Third Annual Niagara Catholic Baby Celebration Brings More Than 50 Babies to the CEC



Niagara Catholic held its Annual Baby Celebration at the Catholic Education Centre on Wednesday, January 16th. Now in its third year, the Niagara Catholic Baby Celebration welcomes the bundles of joy born to Niagara Catholic staff to the Niagara Catholic family. The celebration gives new mothers (and a few fathers) the chance to introduce their new babies to colleagues and meet their colleagues' new arrivals. Staff from the Ontario Early Years Centre at Mary Ward Catholic Elementary School in Niagara Falls were on hand to assist with the event, as were students from the parenting class at Notre Dame College School in Welland. The celebration included activities for the babies, and for their older siblings who attended, as well as treats for everyone. Parents also received a package containing parenting information and a book, "I Love You Mommy," donated by the Early Years Centre. At left, Niagara Catholic Trustee Ted O'Leary speaks with Tanya Garofalo-Cirone, a teacher at Notre Dame College in Welland, and her baby, Sienna. More photos from this event are available on the Board's Facebook page, and on the Board website, www.niagaracatholic.ca.

Coming this month:
January 22nd

French Immersion Open Houses

January 25th - 31st

First semester secondary exams

January 27th

Family Literacy Day

Nominations
for

Niagara Catholic's

Distinguished Alumni Award

are open through

April 1, 2013



Digital Textbooks Coming to Niagara Catholic Classrooms in 2013

Niagara Catholic believes that technology is not separate from learning, but is an important tool to enhance learning. Several reports conclude that students require the ability to process information in parallel, at the same time and from a range of different sources. Students require a textbook that can adapt to their learning styles, engage and focus their attention and provide a medium to continue their learning beyond the classroom.

To facilitate this, in the fall of 2012, Niagara Catholic applied for Ministry of Education grant entitled "21st Century Quality Review of Digital Learning Resources."

This project aligns with Niagara Catholic's System Priorities of "enhancing e-Learning initiatives in Niagara Catholic by June 2013" and

"to continue to enhance student achievement." This project will also increase the number of technological devices for optimal learning in schools by June 2013.

Initially, implementation will focus on Mathematics and Science digital textbooks for Grade 7 and 8 students. This project inquiry will attempt to validate that student success can be increased when a digital textbook is used in lieu of a standard tradition textbook due to increased access, adaptability of the textbook for the educator and the students' ability to focus attention using highlighting. An expectation of this project is to verify whether student self-learning has improved.

The Niagara Catholic Project is also intended to assess whether:

- Students prefer to read content using digital text

as compared to print material;

- Students utilize the note-taking, highlighting and search capabilities to conduct research more effectively;
- Students improve self-directed learning;
- Students access digital text additional content during a post-school; and
- Students access digital text material using a variety of hardware devices (PC, Mac, tablet, IOS, Android and Windows 8 when it becomes available).

A major component of this project will be a survey to compare student feedback in using a laptop versus other devices, along with other variables as it impacts student achievement.



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 29, 2013**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS**



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

"The month of February is dedicated to the Holy Family. The first two and a half weeks of February fall within the liturgical season of Ordinary Time which is represented by the liturgical color green. Green, the symbol of hope, is the color of the sprouting seed and arouses in the faithful the hope of reaping the eternal harvest of heaven, especially the hope of a glorious resurrection. The remaining days of February are the beginning of Lent. The liturgical color changes to purple — a symbol of penance, mortification and the sorrow of a contrite heart."

- CatholicCulture.org

**Nurturing SOULS
&
Building MINDS**

February 2013

SUN MON TUE WED THU FRI SAT

					1 Secondary PA Day	2
Black History Month						
3	4	5	6	7	8	9
			- Jr & Sr Kindergarten & ELKP Open Houses - SEAC Meeting	- Holy Cross Open House - Saint Michael Open House		
10	11	12 Fat Tuesday	13 Ash Wednesday	14	15 Elem & Sec PA Day	16
		CW Meeting			National Flag of Canada Day	
17 First Sunday of Lent	18 Family Day Heritage Day	19	20	21 Blessed Trinity Open House	22	23
24	25	26 Policy Committee Meeting	27	28		
		Board Meeting				